

**85 Pleasant Street
Brunswick, Maine 04011
(207) 725-5521**

POLICE / CITIZEN COMPLAINT FORM

Member's Name:	Control Number:

Complainant's Name:	Home Address:	Home Telephone:

Witnesses / Other Complainants:	Home Address:	Home Telephone:

Date / Time of Incident:	Location of Incident:

Details of the Complaint:

AFFIRMATION

I, _____, do hereby affirm that the foregoing information provided by me is true and correct to the best of my knowledge and belief. I understand that any false, misleading, or untrue statements, accusations or allegations made by me, either orally or in writing to any person (s) investigating this complaint may subject me to civil and/or criminal prosecution.

I realize that it may become necessary during the investigation of this complaint for me to meet with representatives of the Brunswick Police Department to discuss this complaint, either in the presence or absence of the accused department member (s) at the discretion of the department. I hereby accept the premise that if any action is initiated through a court or administrative proceeding as a result of my complaint, my testimony before these hearings may be required. I agree to make myself available as a witness before either of the aforesaid bodies, upon request by the chief of police.

Signed, _____ this _____ day of _____ 20____

in the Town of Brunswick, State of Maine.

Witness, _____ Witness, _____

TO BE COMPLETED BY THE DEPARTMENTAL MEMBER RECEIVING COMPLAINT

Accepting Department Member (Printed)	Date Received:	Forwarded To:	Date:

Brunswick Police Department
85 Pleasant Street
Brunswick, Maine 04011
(207) 725-5521

COMPLAINT RECEIPT

The Brunswick Police Department hereby acknowledges the receipt of a complaint filed against one of its members on _____ by _____

Date

Complainant's Name

of _____,

Street and Number

City, State, and Zip Code

Your complaint will be brought to the attention of the chief of police. He/she will assign a special investigator to gather all of the facts. Once the investigator has filed his/her report, it will be carefully reviewed by senior police officials and the chief of police, and a final disposition will be made. A representative of the police department will notify you as to the final disposition of your complaint, usually within thirty (30) days from the date shown below.

Date

Signature of Department Representative

Printed Name of Department Representative