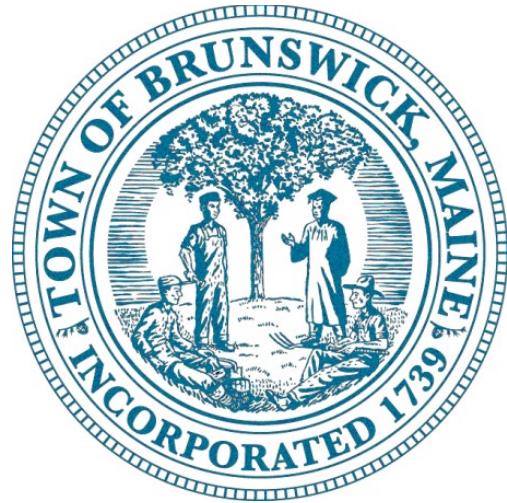


Town of Brunswick, Maine



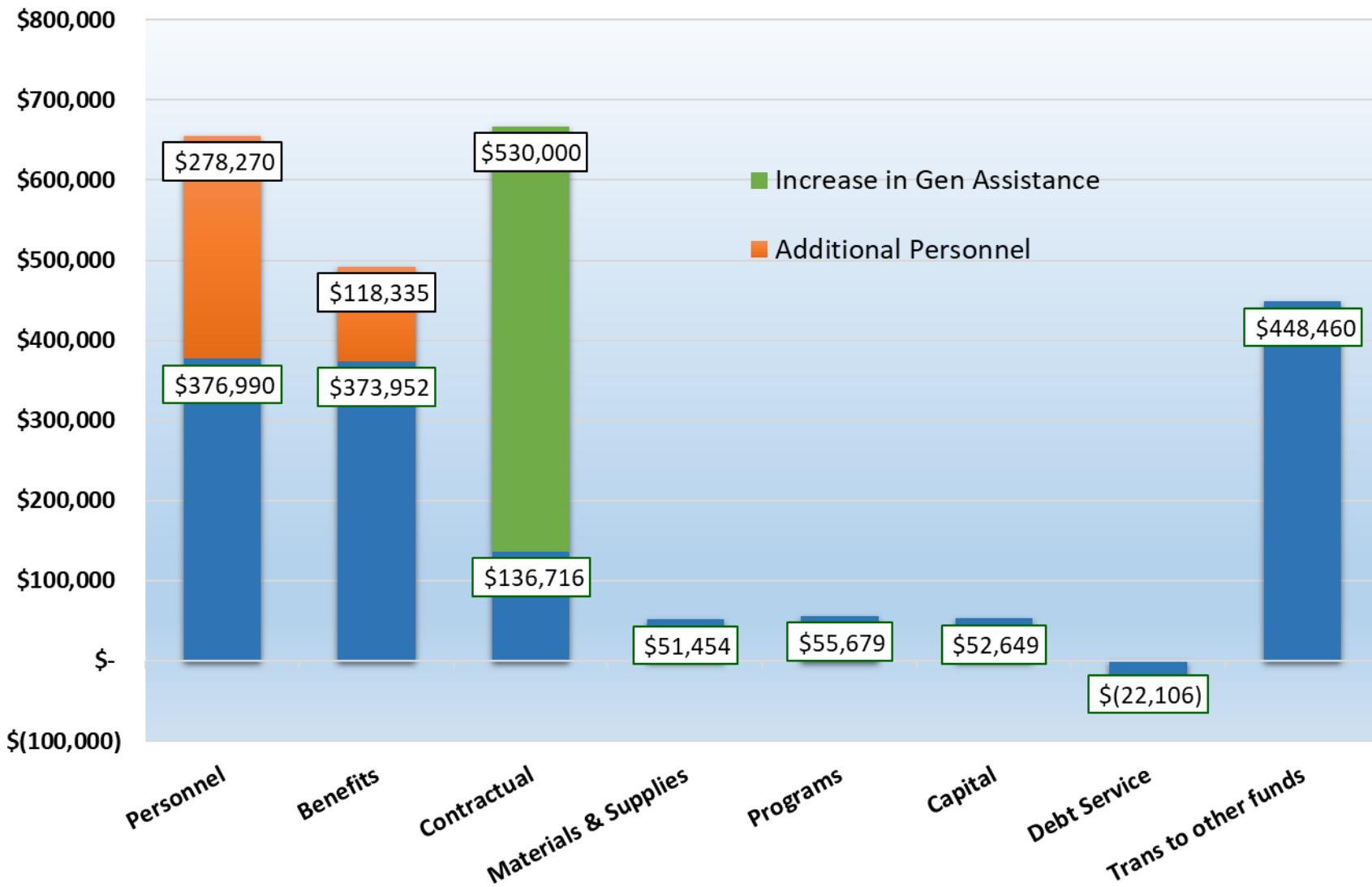
2020-21 Budget Presentation of Manager's Preliminary Budget Municipal Departments Only

March 5, 2020

2020-21 Budget – Manager's Preliminary Municipal Departments Only

	19-20 Actual Budget	20-21 Department	Department Change	20-21 Manager's Prelim	Mgrs Prelim Change
Non-Property Tax Revenues & Sources					
Revenues	6,770,691	7,336,691	566,000	7,336,691	566,000
Allowance for Deferred Taxes & Abatements	(275,000)	(275,000)	-	(275,000)	-
Adjustments for rounding/overlay	(433,330)	2,729	436,059	4,899	438,229
Other Sources	638,600	673,969	35,369	673,969	35,369
State Revenue Sharing	1,800,000	2,250,000	450,000	2,250,000	450,000
Uses of Fund Balance	500,000	500,000	-	500,000	-
Use of State Revenue Sharing Balance	112,000	-	(112,000)	-	(112,000)
Total Revenues & Sources	9,112,961	10,488,389	1,375,428	10,490,559	1,377,598
Expenditures & Transfers Out					
Expenditures	23,992,774	26,495,526	2,502,752	25,944,713	1,951,939
Transfers Out	2,193,000	2,641,460	448,460	2,641,460	448,460
Total Expenditures & Transfers Out	26,185,774	29,136,986	2,951,212	28,586,173	2,400,399
Municipal net from prop tax	17,072,813	18,648,597	1,575,784	18,095,614	1,022,801
Total net from prop tax	45,435,557				
Budgeted valuation	2,304,034,323	2,304,034,323	-	2,304,034,323	-
Municipal Rate (per \$1000)	\$7.41	\$8.09	\$0.68	\$7.85	\$0.44
Total Rate (per \$1000)	\$19.72				
Estimated Municipal Depts impact on 2019-20 Tax Rate				3.45%	2.23%

2020-21 Budget
Manager's Preliminary Budget - Municipal Departments Only
Change from previous year - by Expenditure Category



Major drivers of category increases in Manager's preliminary budget

Personnel & Benefits

- Admin Cultural Broker (starting August 2019) – \$104,125
- Town Council stipend (effective Jan 1, 2020) – \$20,454
- Planning Dept admin assistant – \$66,150
- Fire Dept – 4 firefighters (starting Jan 1, 2021 – \$165,831
- Public Works Dept two seasonal laborers – \$40,046

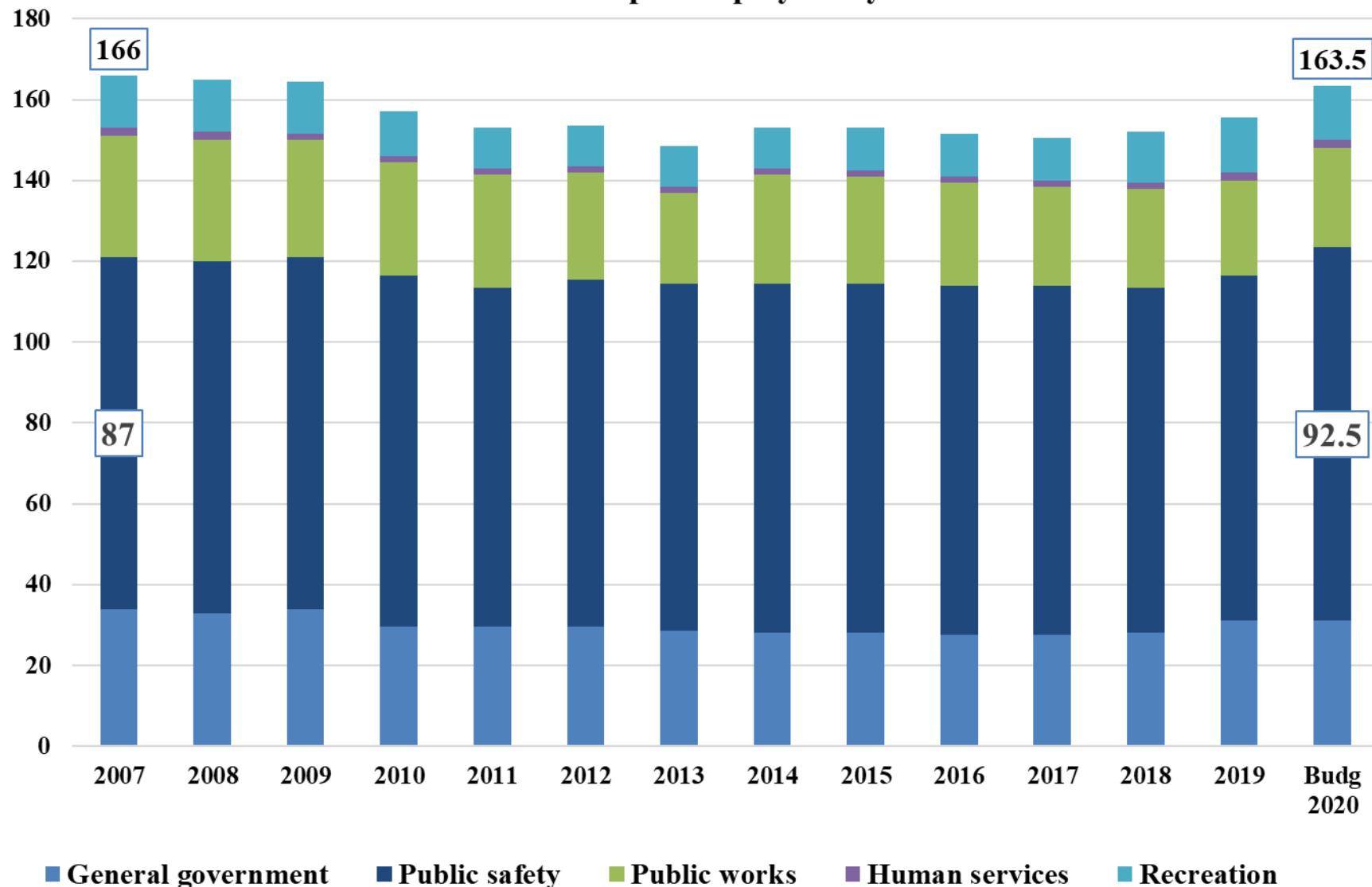
Contractual Services

- Gen Assist – \$530,000
- Library – \$75,672
- Hydrants – \$50,000

Trans to other funds

- Road resurfacing and/or rehabilitation – \$200,000
- IT/Cable TV Equipment Reserve – \$100,000

Town of Brunswick Permanent Municipal Employees by Function



TOWN OF BRUNSWICK, MAINE
Permanent Municipal Employees by Function/Program

<u>Function</u>	<u>Fiscal Year</u>			<u>2021</u> <u>Budget</u>	<u>Increase</u> <u>Req</u>
	<u>2007</u>	<u>Budgeted</u>	<u>Change</u>		
General government					
Administration	4.0	5.0	1.0	6.0	1.0
Finance	10.0	8.0	(2.0)	8.0	-
Technology	-	1.0	1.0	1.0	-
Cable TV	1.0	1.0	-	1.0	-
Assessing	4.0	3.0	(1.0)	3.0	-
Town Clerk	4.5	4.0	(0.5)	4.5	0.5
Engineering	-	2.0	2.0	2.0	-
Planning and Codes	6.0	5.0	(1.0)	6.0	1.0
Coastal Resources	1.0	1.0	-	1.0	-
Economic development	2.0	1.0	(1.0)	1.0	-
Municipal building	1.5	-	(1.5)	-	-
Public safety					
Fire department	36.0	41.0	5.0	45.0	4.0
Police department & station	42.0	40.5	(1.5)	40.5	-
Emergency Services Dispatch	9.0	11.0	2.0	11.0	-
Public works					
Administration	6.0	4.0	(2.0)	4.0	-
General maintenance	17.0	16.0	(1.0)	16.0	-
Landfill	3.5	2.0	(1.5)	2.0	-
Central garage	3.5	2.5	(1.0)	2.5	-
Human services	2.0	2.0	-	2.0	-
Recreation					
Administration	6.0	5.0	(1.0)	5.0	-
Buildings and grounds	7.0	8.5	1.5	8.5	-
Totals	166	163.5	(2.5)	170	6.5

Admin Floater position
replaced Assessing
Clerk in FY2010

IT function contracted
through School Dept
until FY2011

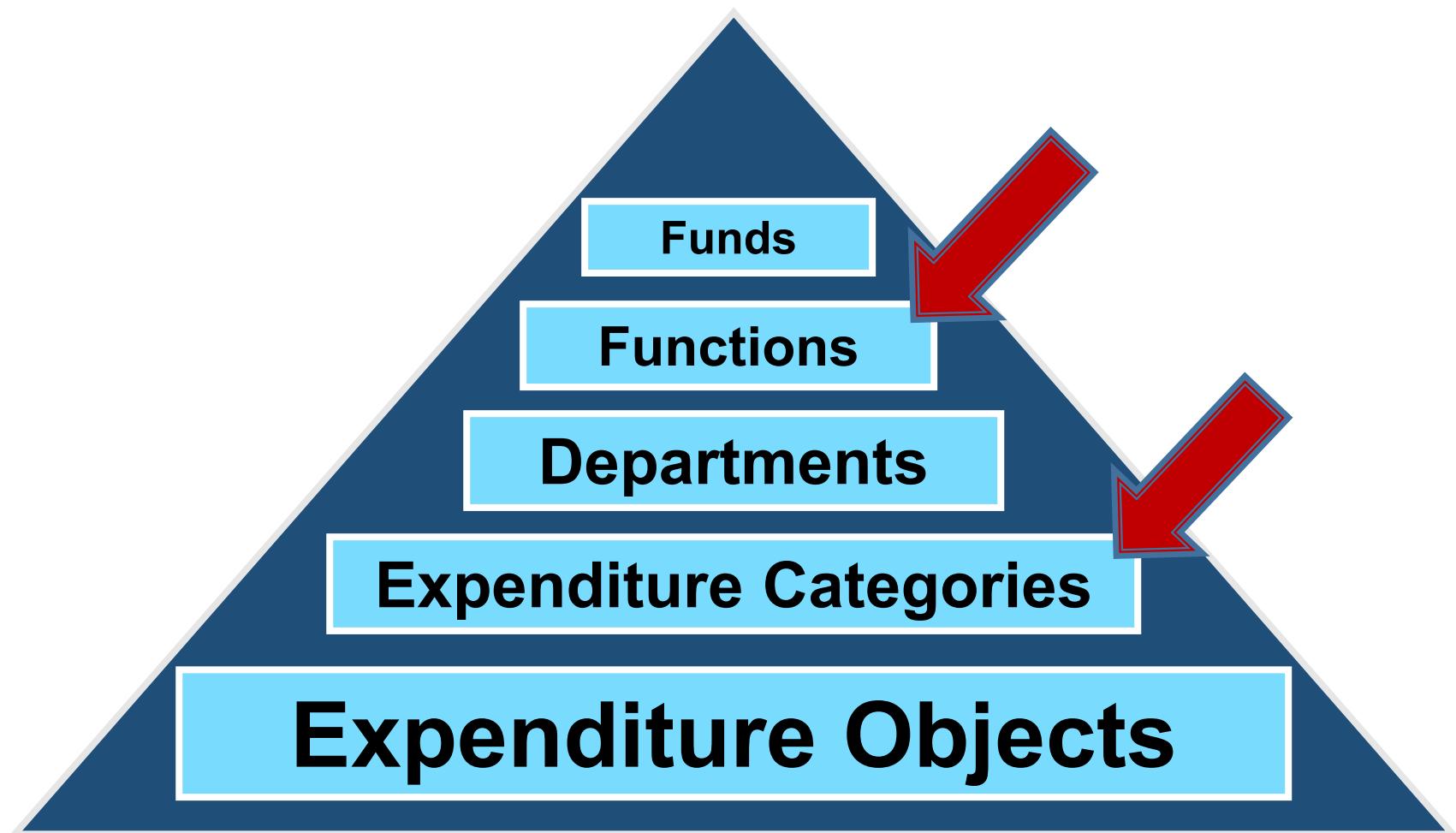
Moved Engineering
Function out of PW in
FY2019

Added 4 firefighters &
1 inspector FY2020

Added dispatch
services for Freeport
and Pownal in FY2012

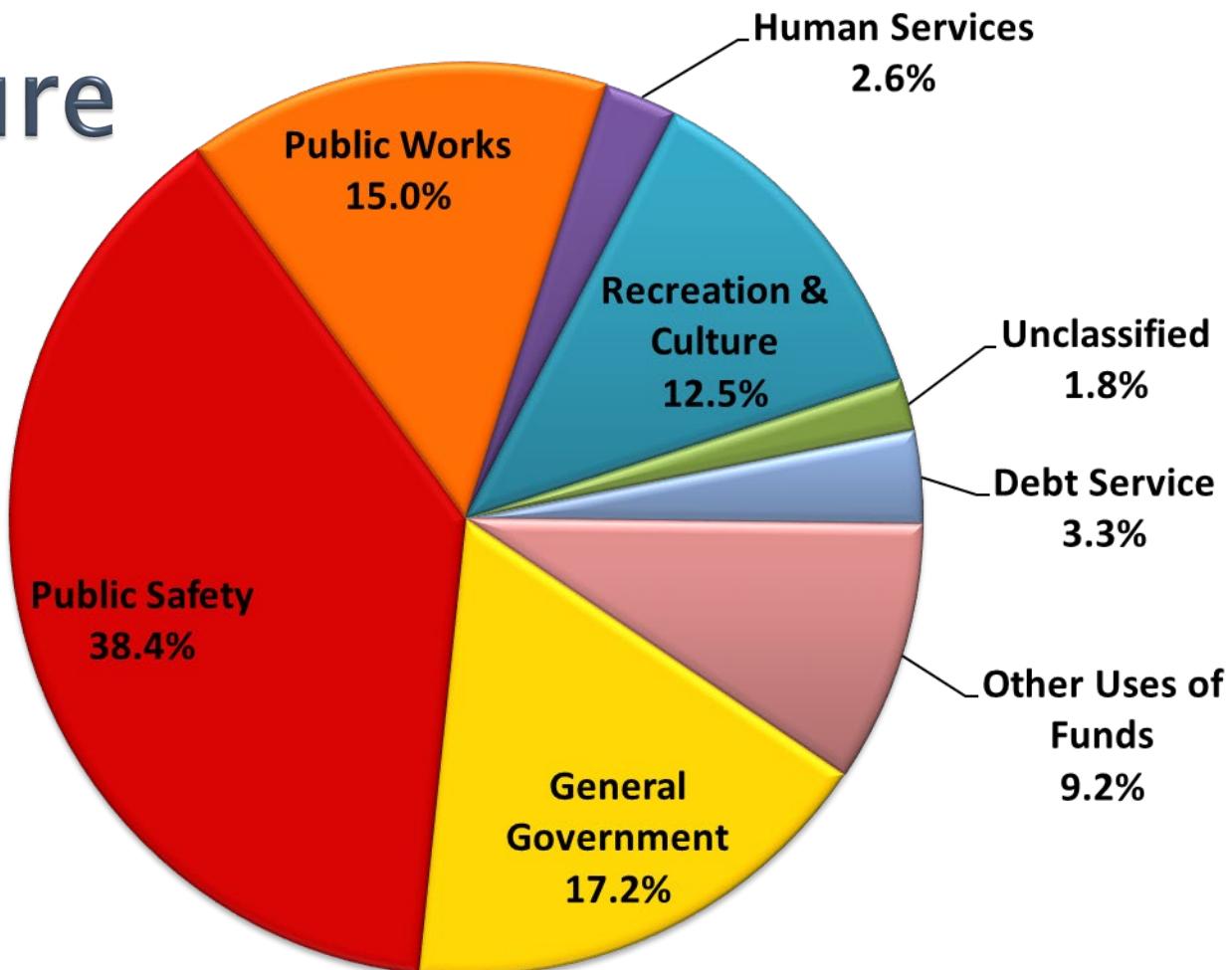
Seasonal Parks
employees made
permanent in FY2020

Expenditure Classification



Town of Brunswick
Manager's Preliminary 2020-21 Budget
Municipal Expenditures by Function

Expenditure Functions



Municipal Department Expenditure Budget by Function

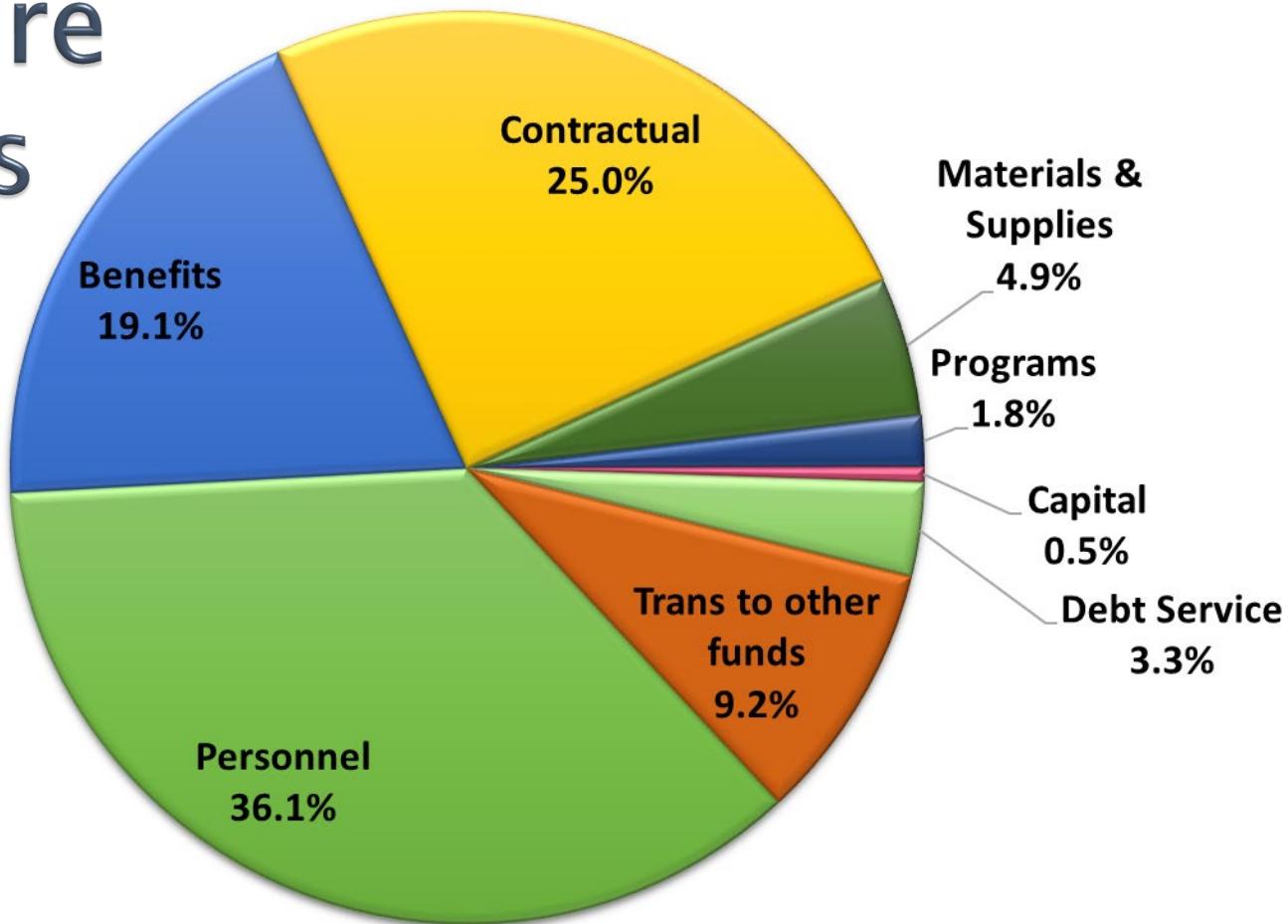
	2019-20	2020-21	Manager's	2020-21	Mgr's Prelim
	<u>Budget</u>	<u>Department</u>	<u>Adjustments</u>	<u>Manager 1</u>	<u>Change</u>
General Government	\$4,454,184	\$5,156,613	(\$238,600)	\$4,918,013	\$463,829
Public Safety					
Fire	3,945,553	4,565,401	(\$153,800)	4,411,601	466,048
Police	5,439,594	5,639,949	(\$60,000)	5,579,949	140,355
Other	920,582	993,414	(\$22,000)	971,414	50,832
Public Works	4,120,676	4,289,463	\$0	4,289,463	168,787
Human Services	198,247	735,435	\$0	735,435	537,188
Recreation & Culture	3,393,355	3,640,405	(\$76,413)	3,563,992	170,637
Unclassified	550,040	526,409	\$0	526,409	(23,631)
Debt Service	970,543	948,437	\$0	948,437	(22,106)
Other Uses of Funds	<u>2,193,000</u>	<u>2,641,460</u>	<u>\$0</u>	<u>2,641,460</u>	<u>448,460</u>
	\$26,185,774	\$29,136,986	(\$550,813)	\$28,586,173	\$2,400,399

Manager's Adjustments - Preliminary Budget

Administration - Travel	(23,600)
Planning Dept - Housing Study	(50,000)
Planning Dept - Climate Action Plan	(100,000)
Eco Dev - Wayfinding Study	(25,000)
Eco Dev - Prof Services other	10,000
Eco Dev - Cooks Corner Design	(50,000)
Fire Dept - Start 4 Firefighters in January	(150,000)
Fire Dept - Water vacs	(3,800)
Police Dept - Salary vacancy	(60,000)
Coastal Resources - Part-time wages	(11,000)
Coastal Resources - Upweller	(11,000)
Parks & Rec - Furbish trails devel	(49,210)
People Plus/Teen Center - 5% increase	(3,965)
Curtis Memorial Library - 5% increase	(23,238)
	(550,813)

2020-21 Budget
Manager's Preliminary Budget
Municipal Expenditures by Category

Expenditure Categories



Contractual Services

- General Assistance
- Waste Disposal
- Contracted plowing & road construction
- Repair & Maintenance
 - Vehicles & Equipment
 - Buildings & Facilities
- Electricity/Water/Sewer
- Legal & Professional
- Insurance
- Telephone & Internet
- Postage, Printing
- Training

Materials & Supplies

- Fuel
 - Gasoline & Diesel
 - Natural Gas & Heating Oil
- Salt & Sand
- Road & storm sewer construction materials
- Office/computer supplies
- General supplies
- Minor equipment and hand tools

Revenues and Other Sources

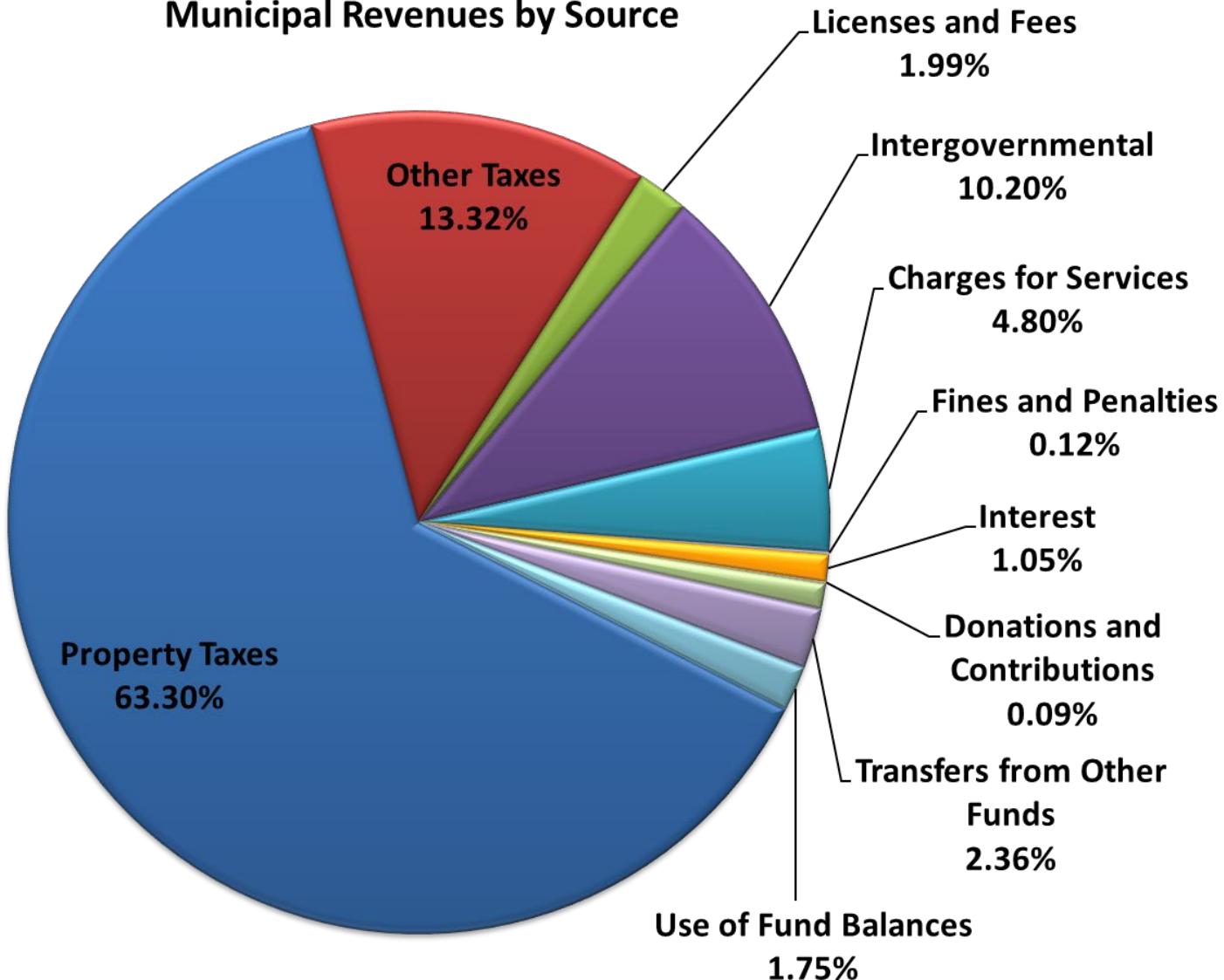
Largest Revenues & Sources

- ▶ Property Taxes
- ▶ Other Municipal Revenues/Sources
 - State Revenue Sharing
 - Excise Taxes
 - Ambulance Service Fees
 - Unassigned Fund Balance

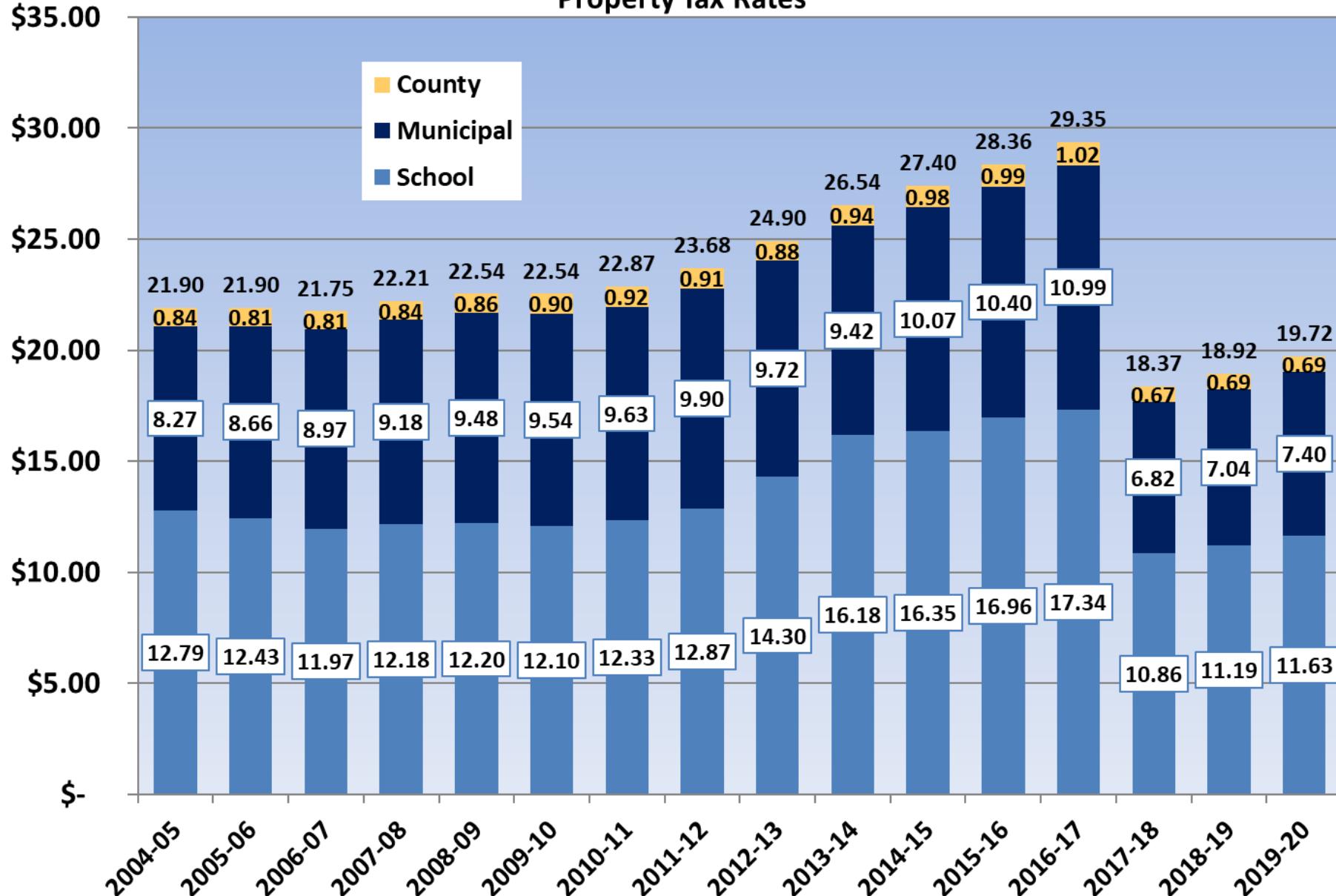
Drivers of 2020-21 Increase

- ▶ State Revenue Sharing – \$450,000
- ▶ State GA Reimbursement- \$365,000
- ▶ Interest on Deposits – \$80,000
- ▶ Auto Excise Taxes – \$60,000

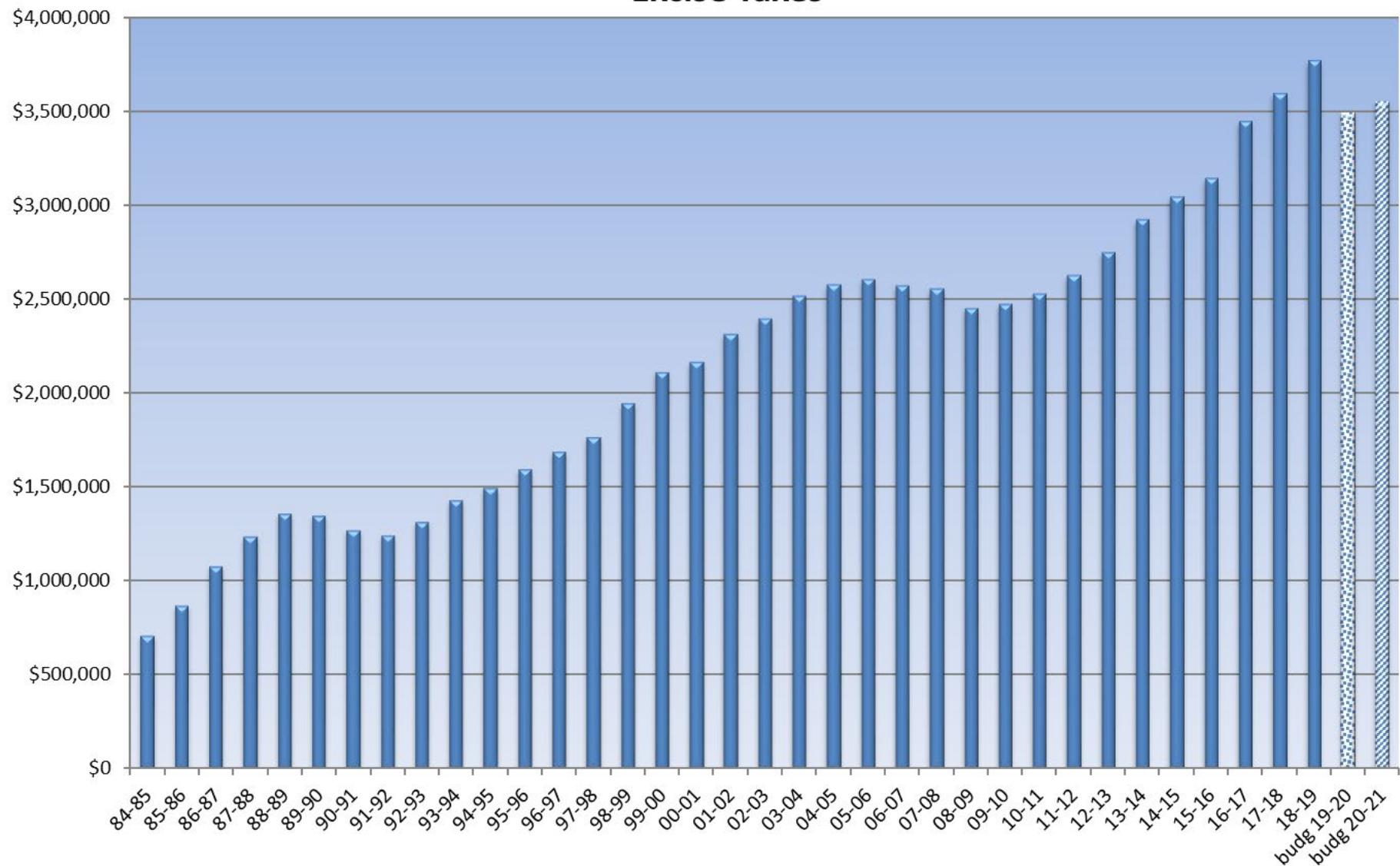
Town of Brunswick
Manager's Preliminary 2020-21 Budget
Municipal Revenues by Source



Town of Brunswick Property Tax Rates

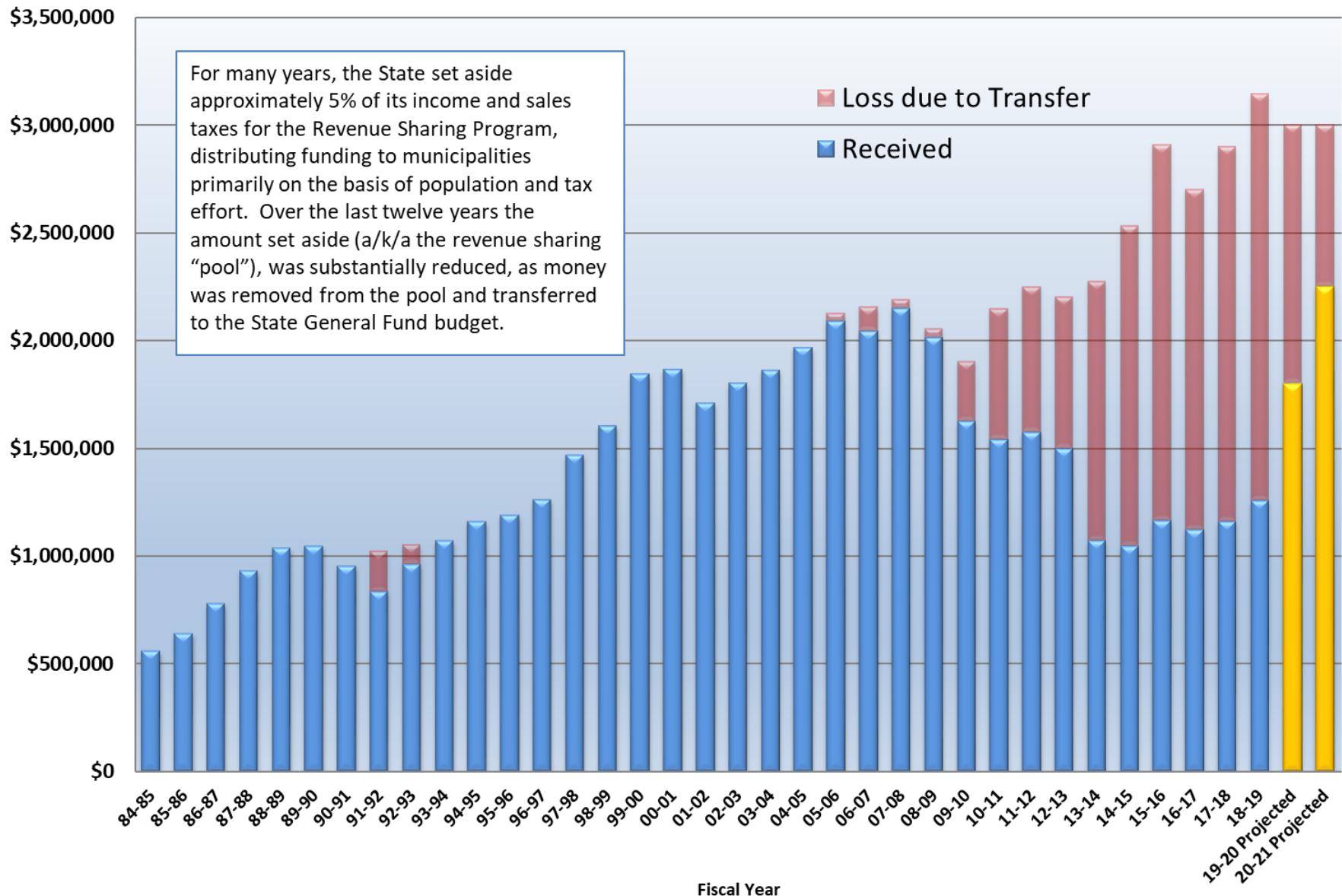


Town of Brunswick Excise Taxes



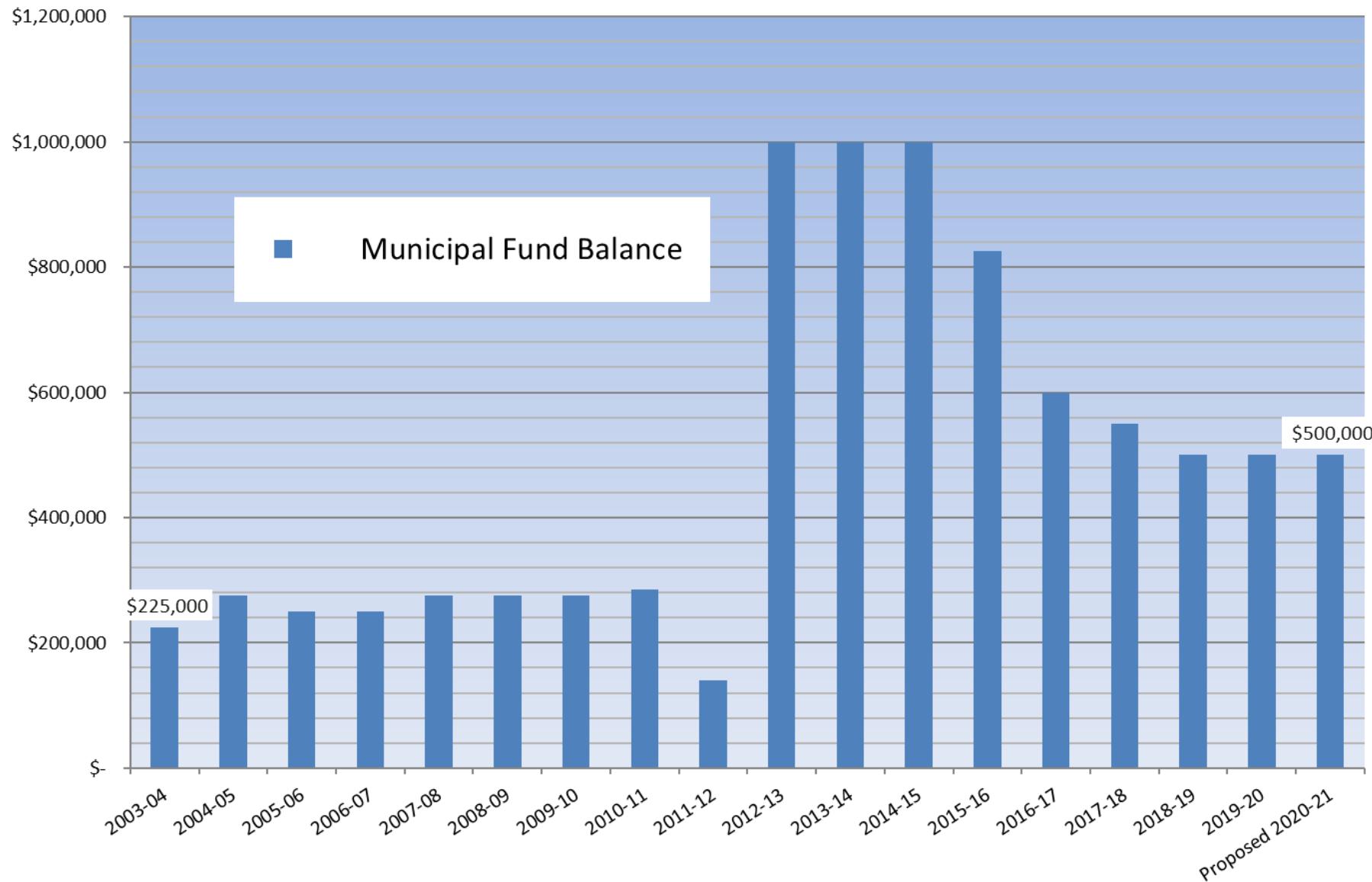
Town of Brunswick

State Revenue Sharing & State Transfers

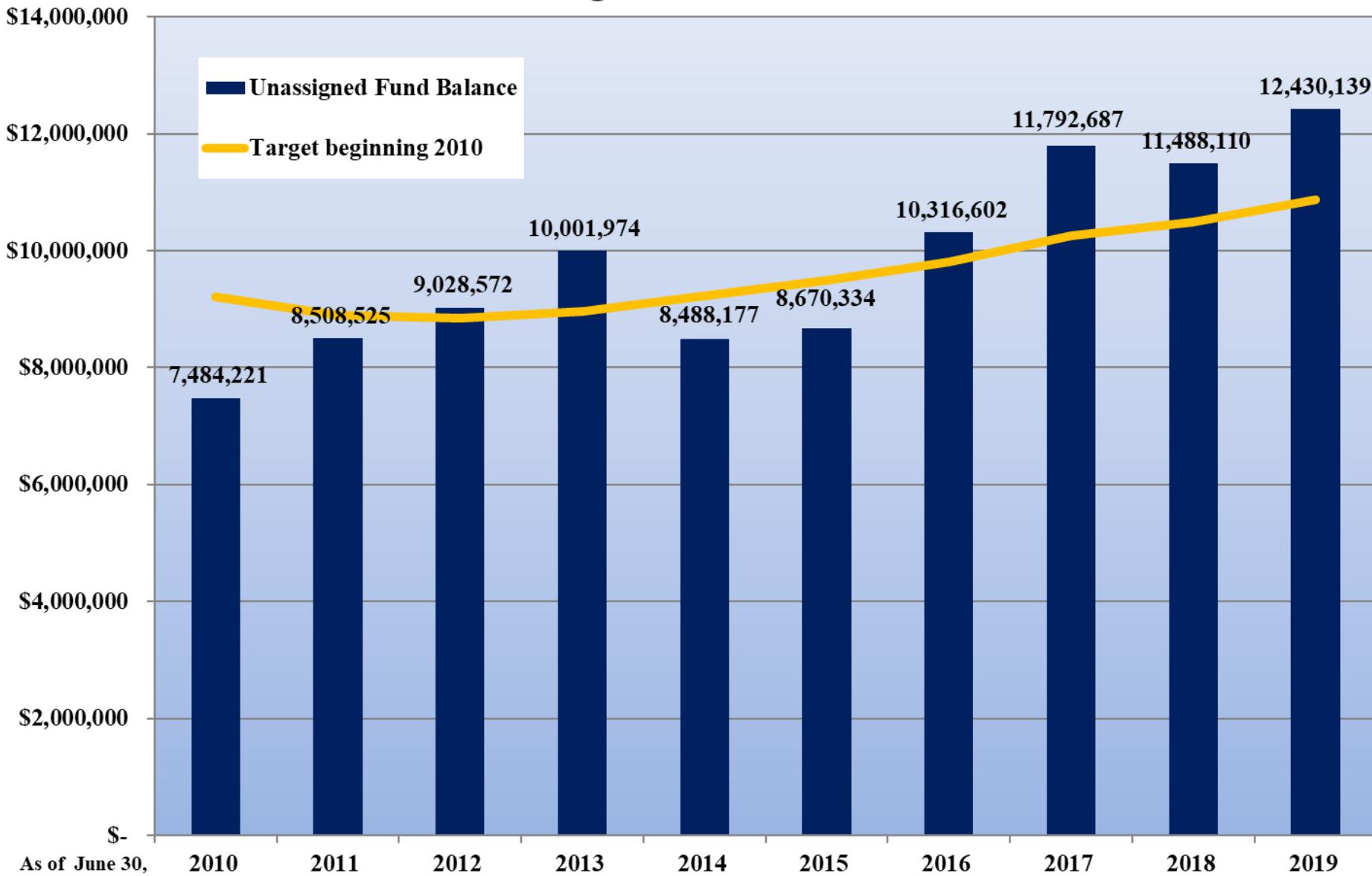


Town of Brunswick Annual Budget

Use of Municipal Fund Balance



Town of Brunswick Unassigned Fund Balance



Use of Fund Balance

Description	2016-17	2017-18	2018-19	2019-20	2020-21
Use in Annual Budget	600,000	550,000	500,000	500,000	500,000
Capital Budget & Assigned Supp	40,000	480,207	1,251,500	902,500	911,000
Starting unassigned FB over/(under) target	509,123	1,537,740	995,245	1,556,571	
Supplemental Appropriations:	40,000	100,000	105,000	-	-
5/26/16 Capital Budget - Vehicle Wash Bay planning	20,000				
5/26/16 Capital Budget - Rec Ctr Interior Space planning	20,000				
2/6/17 Browntail Moth Program	<u>40,000</u>				
	80,000				
5/25/17 Capital Budget - Facilities Reserve		400,000			
5/25/17 Capital Budget - PD Vehicle fit-out		80,207			
10/16/17 Fire Station planning		<u>100,000</u>			
	580,207				
5/24/18 Capital Budget - BHS - Crooker AC		300,000			
5/24/18 Capital Budget - Facilities Reserve		300,000			
5/24/18 Capital Budget - Private Dark Fiber		130,500			
5/24/18 Capital Budget - Kimberley Circle		165,000			
5/24/18 Capital Budget - Moody & Merryman paving		180,000			
5/24/18 Advance to School Dept for 2 buses		176,000			
9/17/18 Sept 2018 Wind Storm		30,000			
2/19/19 BHS Crooker AC amt not used		(175,000)			
2/19/19 BHS Track		<u>250,000</u>			
	1,356,500				
5/13/19 Capital Budget - Facilities Reserve		300,000			
5/13/19 Capital Budget - Street Resurfacing/Rehabilitation		200,000			
5/13/19 Capital Budget - People Plus Parking Lot		100,000			
5/13/19 Capital Budget - Bath Rd Signal Upgrades		50,000			
5/13/19 Capital Budget - IT Server System Upgrade		<u>252,500</u>			
	902,500				
Proposed CIP - MDOT Match Road Work		250,000			
Proposed CIP - MDOT Match Bath Rd Signals		20,000			
Proposed CIP - LED Streetlights		381,000			
Proposed CIP - SCBA Replacement		<u>260,000</u>			
	911,000				

Municipal Budget Priorities

- ▶ Legally Required
- ▶ Subsidies to Enterprises
- ▶ Public Safety
- ▶ Public Works
- ▶ Infrastructure
- ▶ Vehicle/Facility Reserves
- ▶ General Government
- ▶ Parks & Recreation
- ▶ Support to Organizations
- ▶ All Other

2020-21 Budget and 2021-2025 CIP
Upcoming Meetings/Workshops/Presentations:

- Thursday, 3/5/20 – Manager's Preliminary Municipal Budget, Fire Dept
- Thursday, 3/12/20 – BDA, Parks & Recreation
- Thursday, 3/19/20 – CM Library, Police Dept
- Thursday, 3/26/20 – People Plus, Public Works & Engineering, Clerk
- Thursday, 4/2/20 – Manager's Budget
- Monday, 4/6/20 – set Public Hearing
- Thursday, 4/9/20 – Budget/CIP workshop
- Thursday, 4/16/20 – Budget/CIP workshop
- Thursday, 4/23/20 – Budget/CIP workshop
- Monday, 4/27/20 – Budget/CIP Public Hearing
- Thursday, 4/30/20 – Budget/CIP workshop
- Thursday, 5/7/20 – Budget/CIP workshop
- Monday, 5/11/20 – Budget/CIP workshop
- Thursday, 5/14/20 – Budget/CIP adoption
- Tuesday, 6/11/19 – School budget referendum

April & May
workshops as
needed