

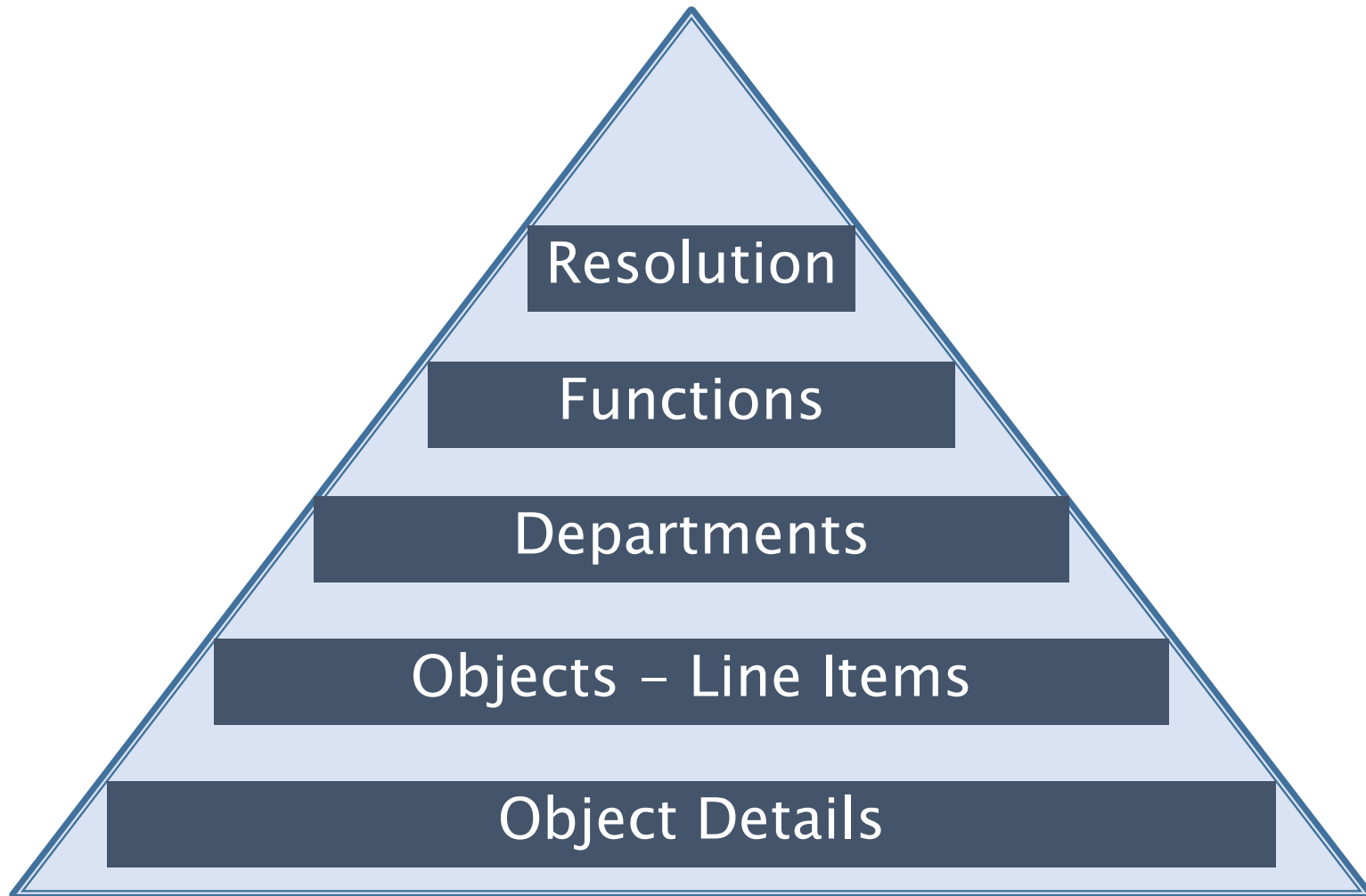
# Town of Brunswick, Maine



Manager's Proposed 2018–19 Budget

April 5, 2018

# Document Hierarchy



# Municipal Budget Development

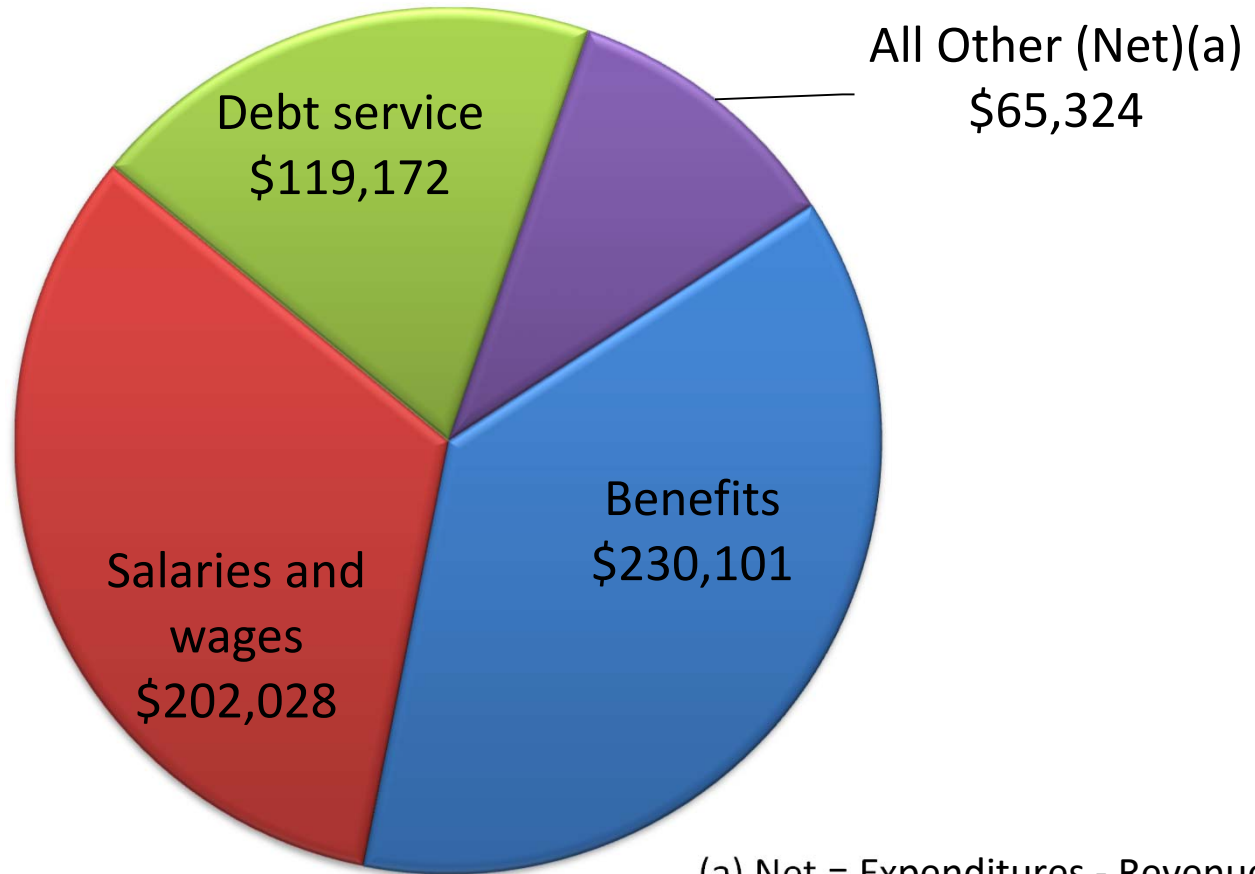
- ▶ Tax Impact Target
  - Council 2.5% – 3.5%
- ▶ Expenditure Priorities
  - Hierarchy (following slide)
  - Maintain Services
- ▶ Fund Balance
  - Target – 16.67 % of Revenues
  - One-time uses
    - Maintenance Reserves
    - Capital Items (Town and School)

# Municipal Budget Priorities

- ▶ Legally Required
- ▶ Subsidies to Enterprises
- ▶ Public Safety
- ▶ Public Works
- ▶ Infrastructure
- ▶ Vehicle/Facility Reserves
- ▶ General Government
- ▶ Parks & Recreation
- ▶ Support to Organizations
- ▶ All Other



# Major drivers of Manager's Proposed 2018-19 Budget Municipal Depts only 1.31% estimated tax rate increase

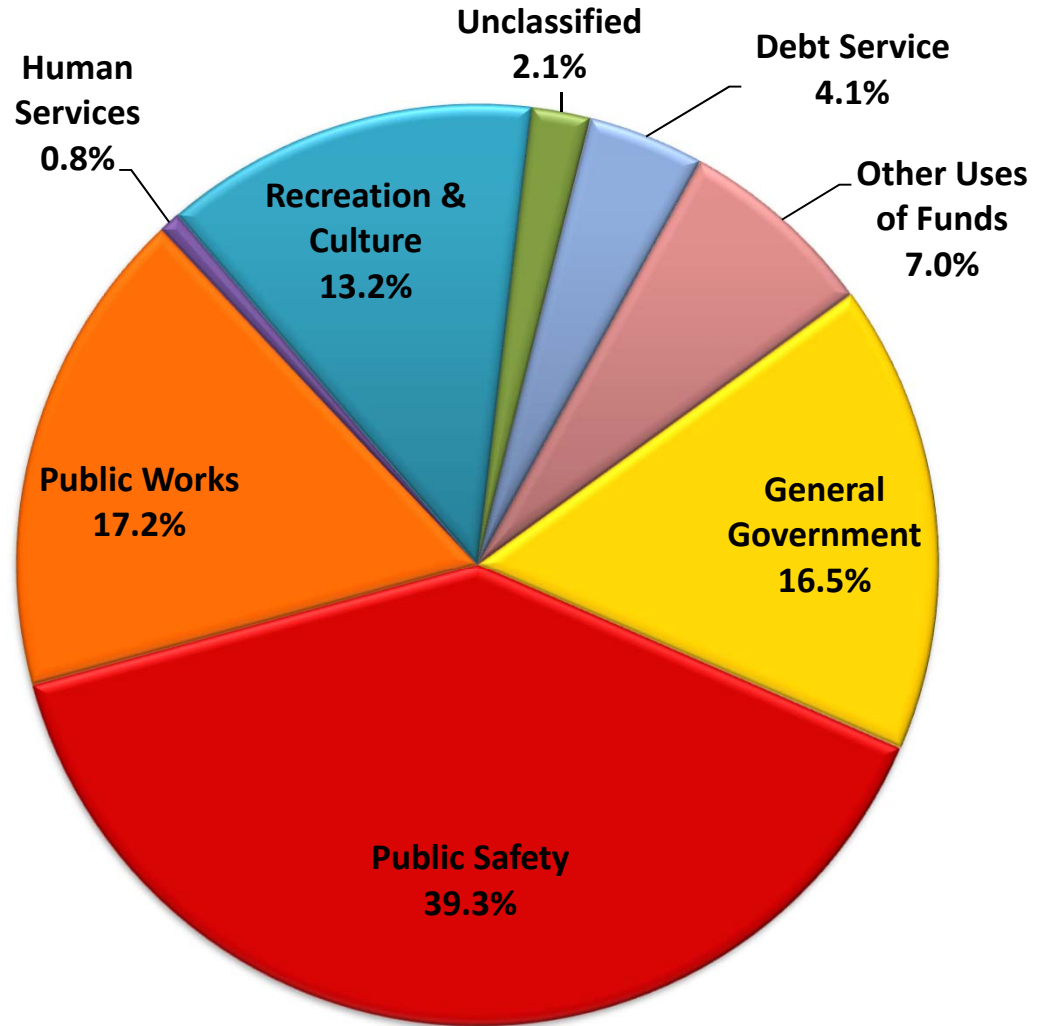


(a) Net = Expenditures - Revenues

Item	Amount
Employee Benefits	\$230,101
Salaries and Wages	202,028
Debt Service	119,172
Fuel (Nat Gas, Diesel, Gasoline, Htg Fuel)	66,144
People Plus, Teen Ctr, Library	47,150
Brunswick Explorer	40,000
Browntail moth program	30,000
Capital items/reserve funding	29,958
Rental of Equipment	27,066
Other Expenditures	<u>141,972</u>
Total	\$933,591

## Manager's Proposed 2018-19 Budget Municipal Services Expenditures

General Government	\$4,024,672
Public Safety	9,565,594
Public Works	4,189,257
Human Services	183,825
Recreation & Culture	3,206,041
Unclassified	500,502
Debt Service	992,458
Other Uses of Funds	<u>1,700,958</u>
	<b>\$24,363,307</b>



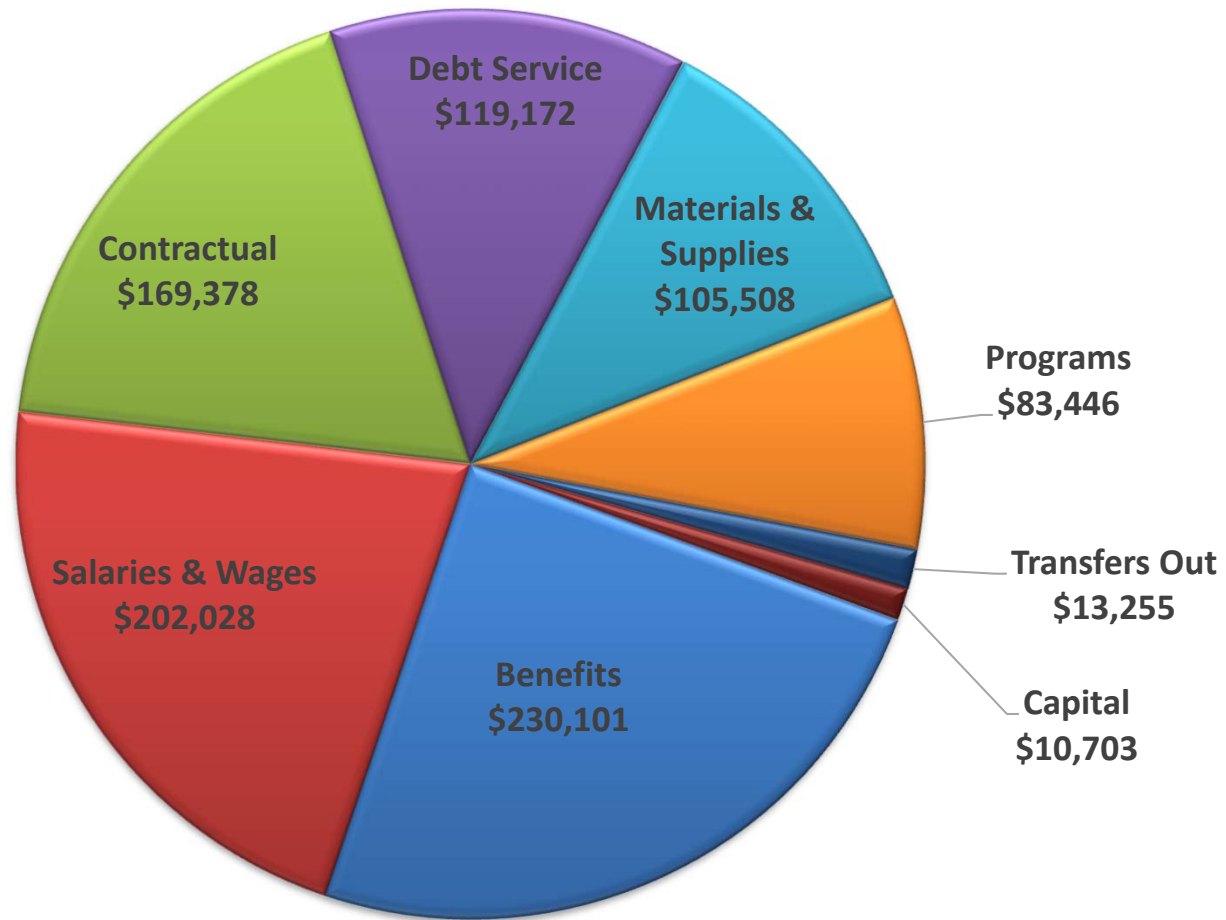
# Municipal Functions

	<b><u>2017-18 Budget</u></b>	<b><u>2018-19 Manager</u></b>	<b><u>Increase</u></b>
General Government	\$ 4,000,751	\$ 4,024,672	\$ 23,921
Public Safety			
Fire	3,466,049	3,558,336	92,287
Police	5,041,284	5,260,158	218,874
Other	724,600	747,100	22,500
Public Works	4,027,323	4,189,257	161,934
Human Services	180,774	183,825	3,051
Recreation & Culture	3,012,905	3,206,041	193,136
Unclassified	415,041	500,502	85,491
Debt Service	873,286	992,458	119,172
Other Uses of Funds	<u>1,687,703</u>	<u>1,700,958</u>	<u>13,255</u>
	<b>\$ 23,429,716</b>	<b>\$ 24,363,307</b>	<b>\$ 933,591</b>

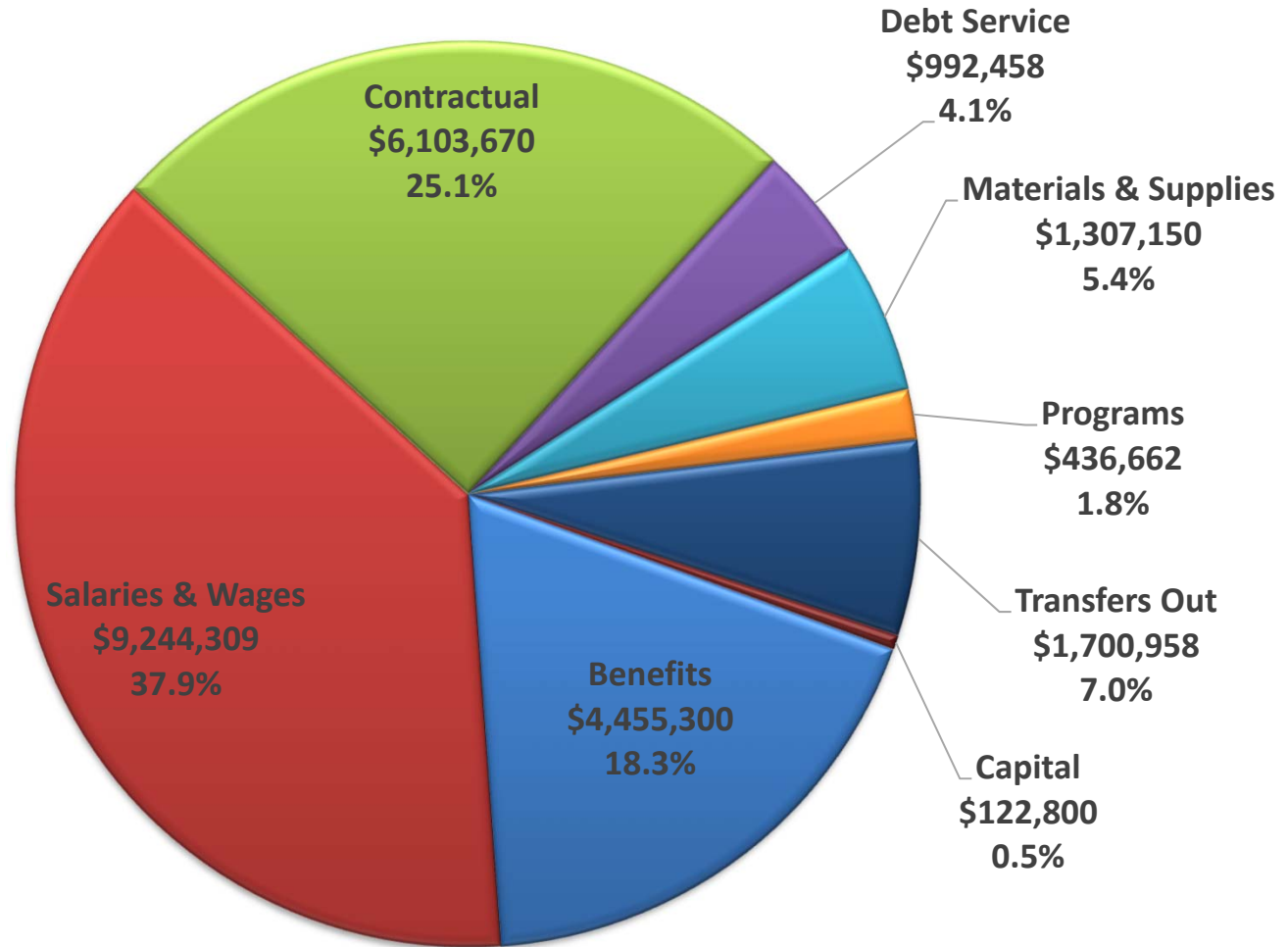
# Municipal Functions

	<b>2018-19 <u>Increase</u></b>	<b><u>Drivers of the Increase</u></b>
General Government	\$ 23,921	Salaries & Benefits (S&B) -.5 FTE
Public Safety		
Fire	92,287	S&B, Fuel
Police	218,874	S&B, Fuel, Cameras
Other	22,500	Hydrants
Public Works	161,934	S&B, Fuel, Winter Maint., Solid Waste
Human Services	3,051	S&B
Recreation & Culture	193,136	S&B, Fuel, BTM, +.5 FTE
Unclassified	85,491	County Tax
Debt Service	119,172	Roads, Reval, Town Hall, HVAC Emerson
Other Uses of Funds	<u>13,255</u>	Vehicle Replacement Reserves
	<b>\$ 933,591</b>	

**Town of Brunswick  
Manager's Proposed 2018-19 Budget  
Municipal Expenditures  
*Expenditure Increases by Category***



**Town of Brunswick  
Manager's Proposed 2018-19 Budget  
Municipal Services  
*Total Expenditures by Category***



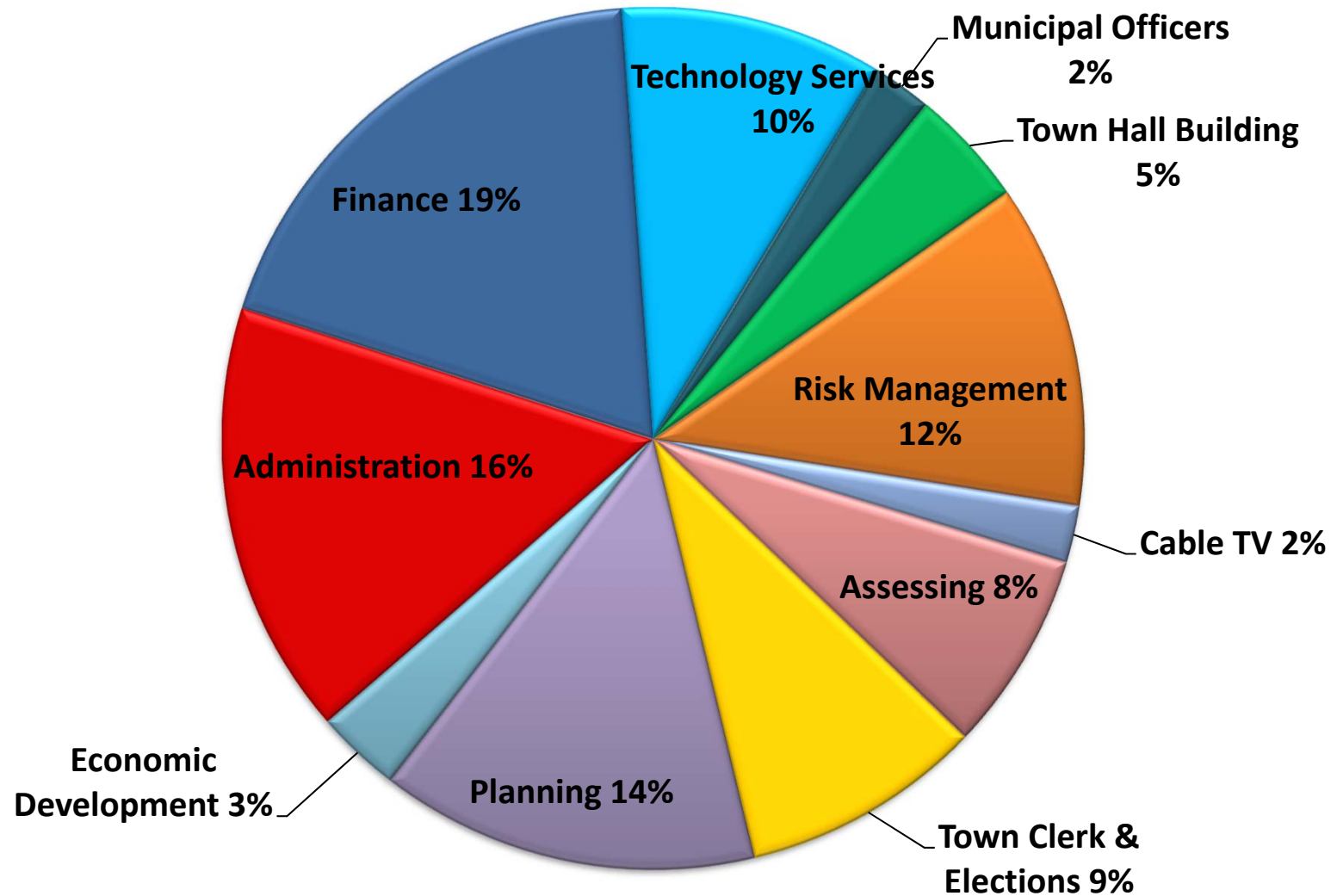
## Contractual Services

- Waste Disposal
- Contracted plowing & road construction
- Repair & Maintenance
  - Vehicles & Equipment
  - Buildings & Facilities
- Electricity/Water/Sewer
- Legal & Professional
- Insurance
- Telephone & Internet
- Postage, Printing
- Training

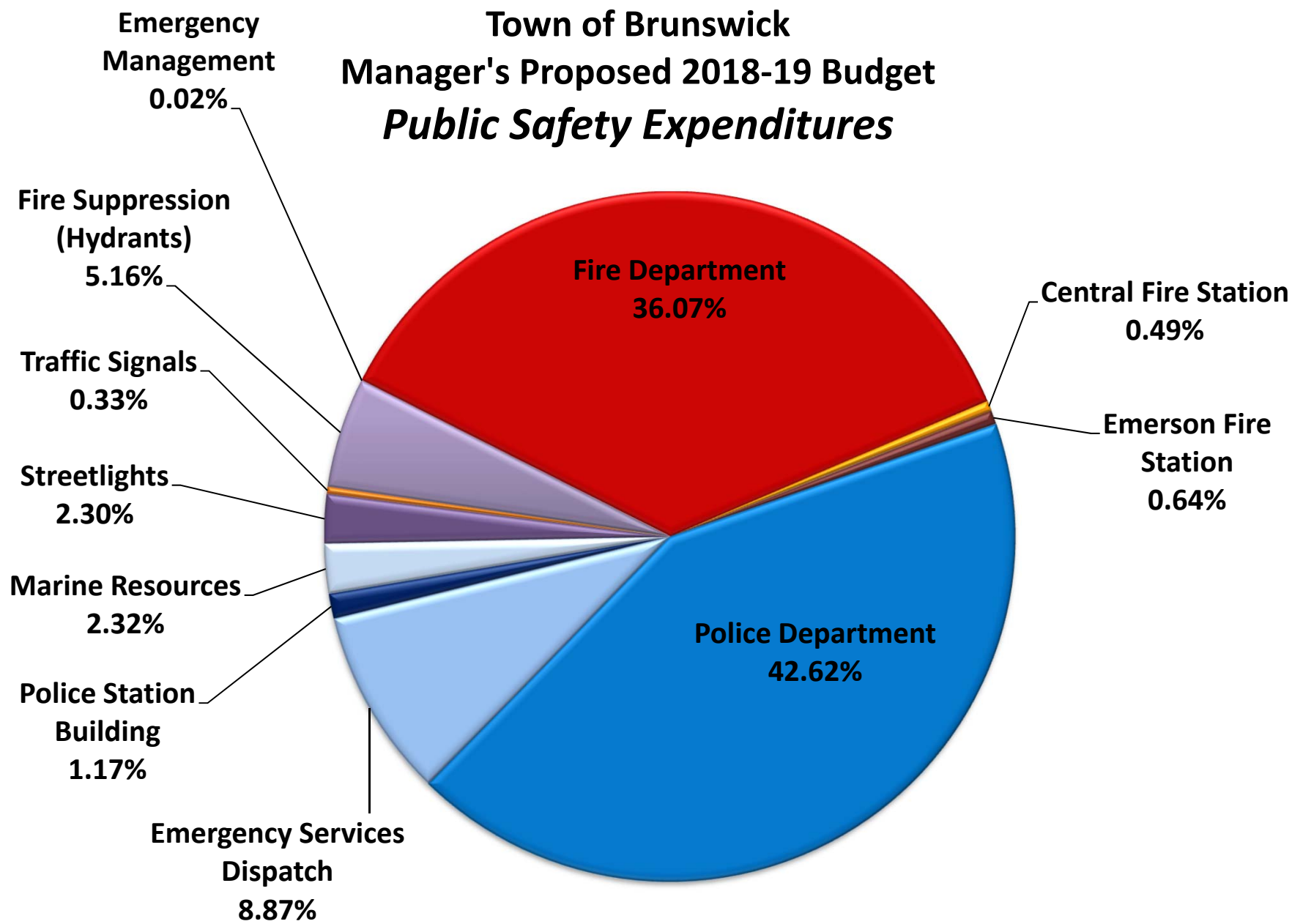
## Materials & Supplies

- Fuel
  - Gasoline & Diesel
  - Natural Gas & Heating Oil
- Salt & Sand
- Road & storm sewer construction materials
- Office/computer supplies
- General supplies
- Minor equipment and hand tools

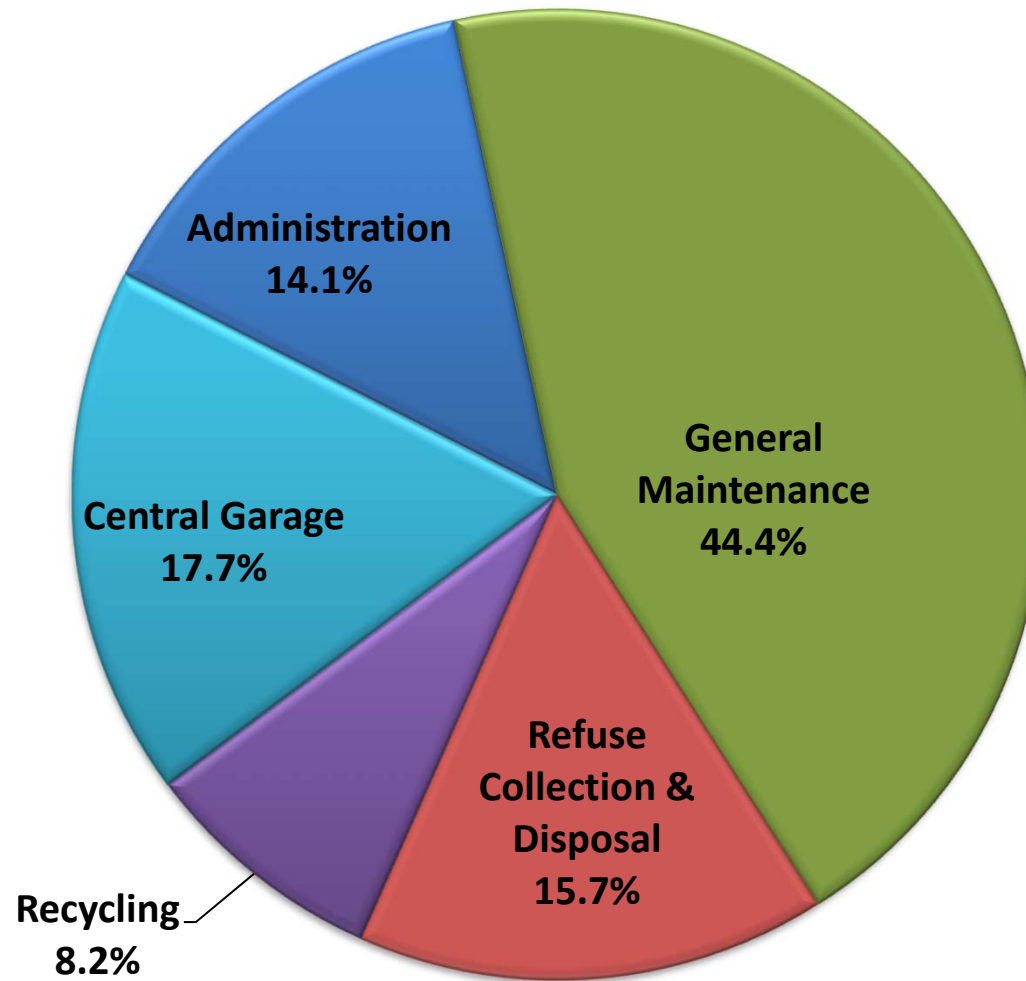
**Town of Brunswick**  
**Manager's Proposed 2018-19 Budget**  
***General Government Expenditures***



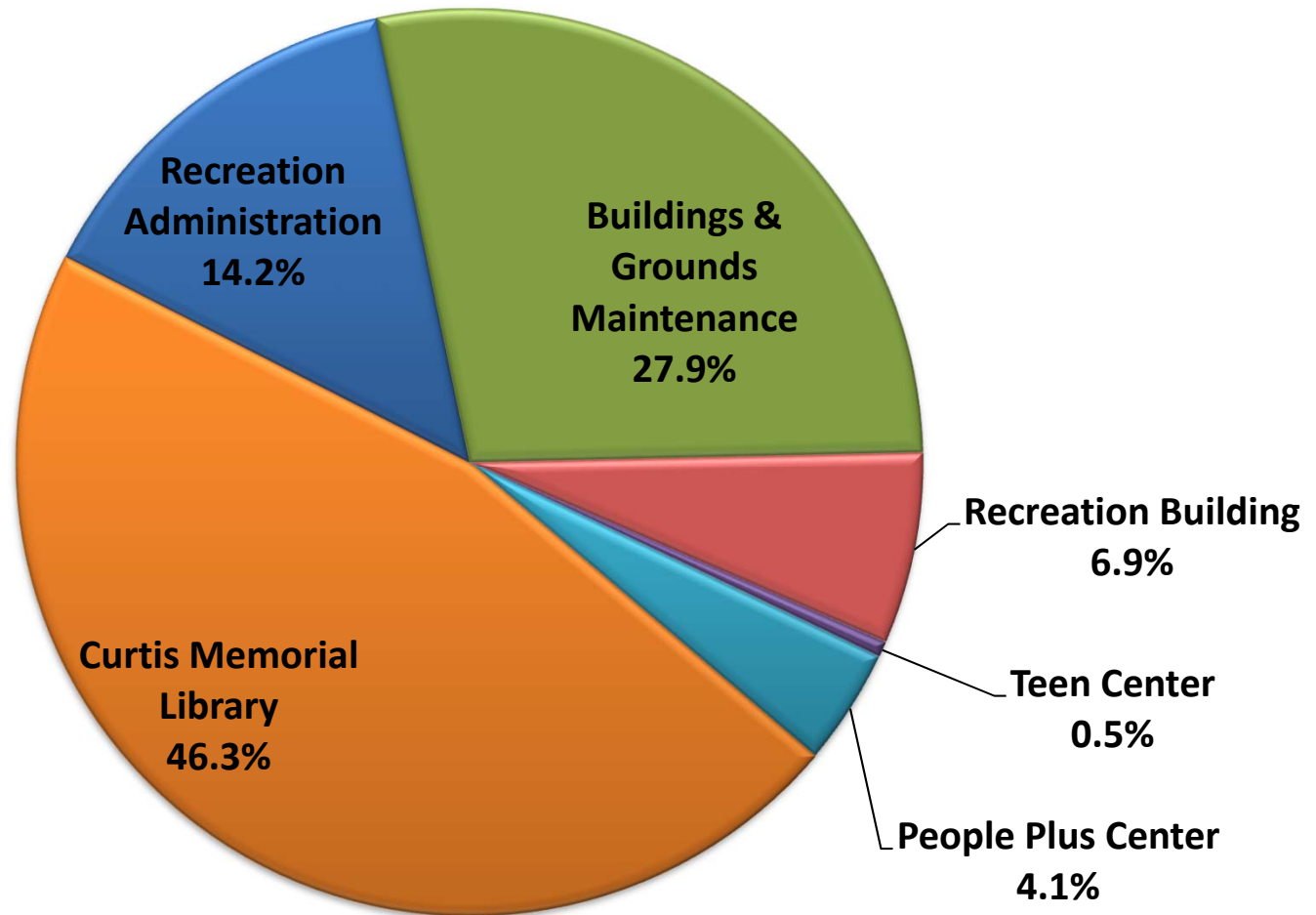
**Town of Brunswick**  
**Manager's Proposed 2018-19 Budget**  
***Public Safety Expenditures***



**Town of Brunswick**  
**Manager's Proposed 2018-19 Budget**  
***Public Works Expenditures***



**Town of Brunswick**  
**Manager's Proposed 2018-19 Budget**  
***Recreation & Culture Expenditures***

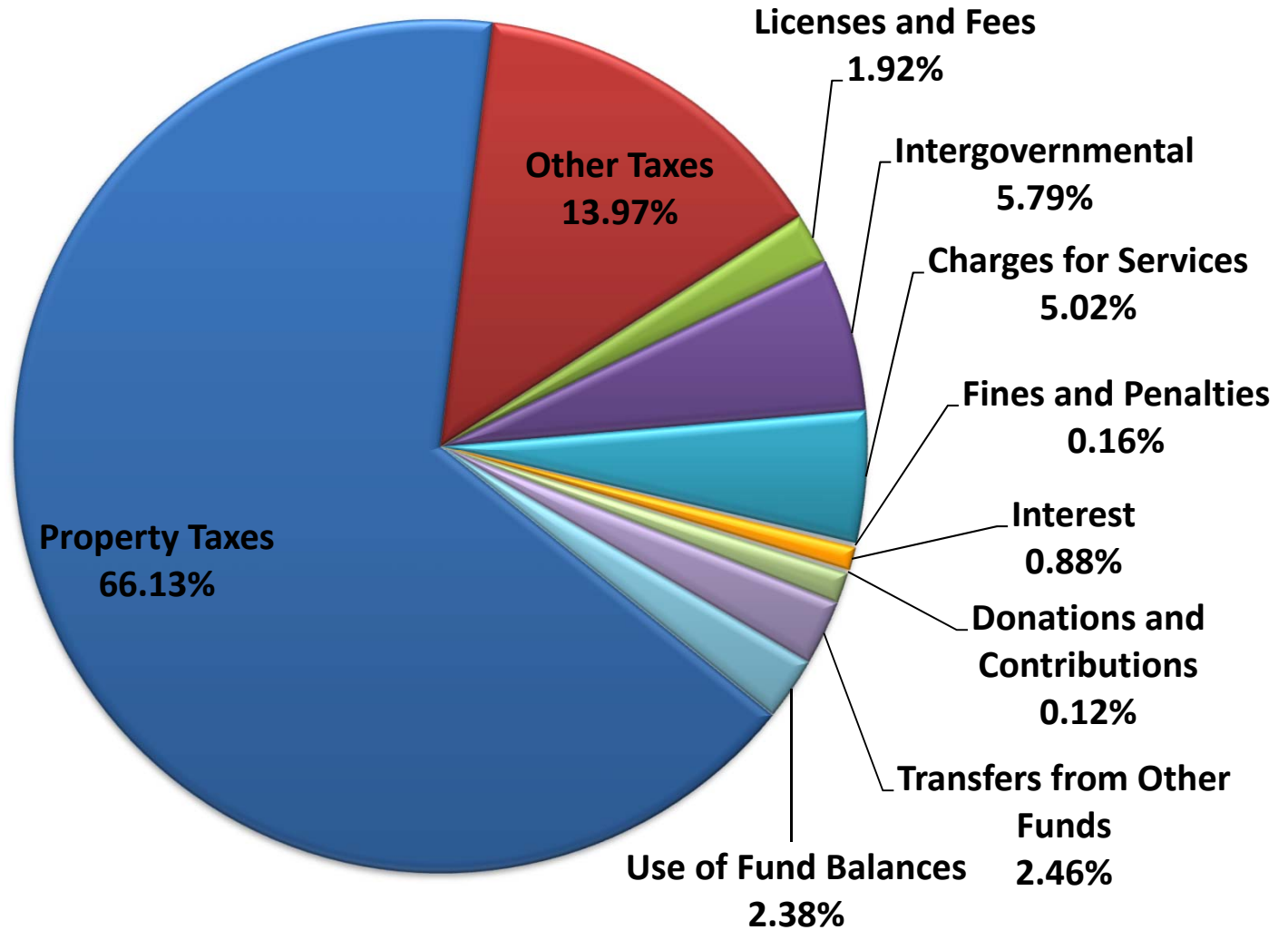


# Revenues and Reimbursements

- ▶ Property Taxes
- ▶ Other Taxes (excise, etc.)
- ▶ State Revenue Sharing
- ▶ Homestead and BETE Reimbursements

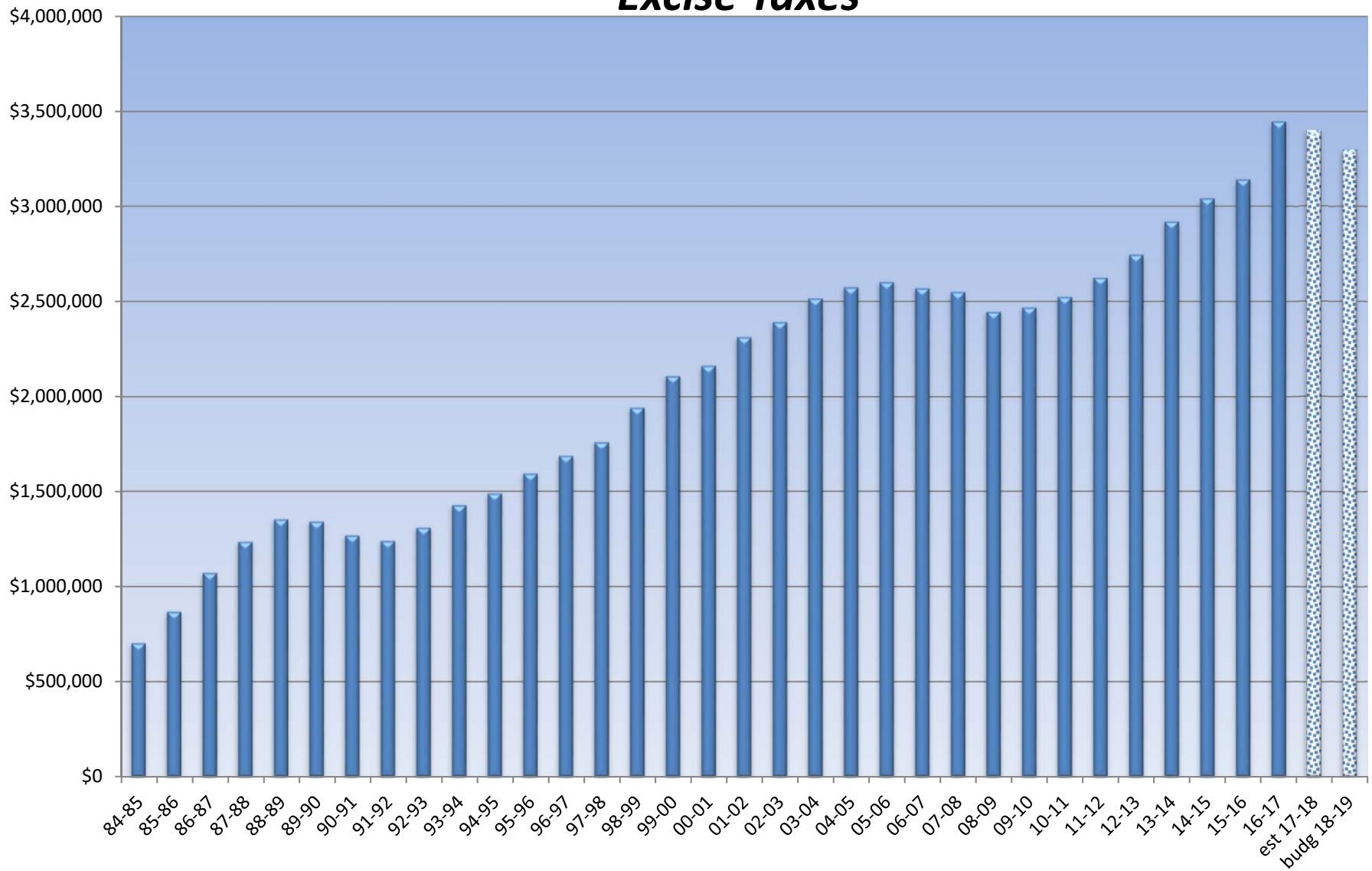


**Town of Brunswick**  
**Manager's Proposed 2018-19 Budget**  
***Municipal Revenues by Source***



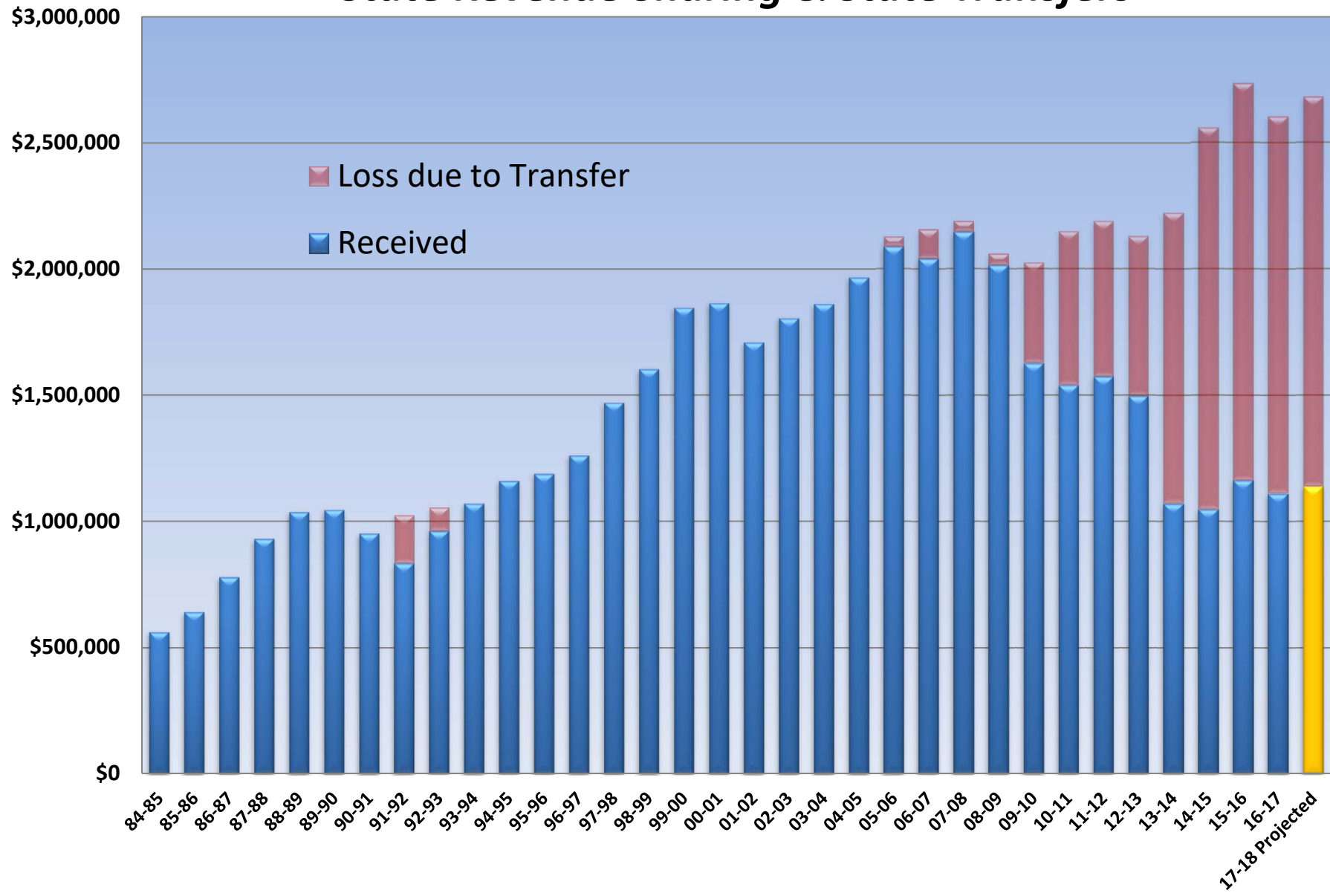
# Town of Brunswick

## *Excise Taxes*



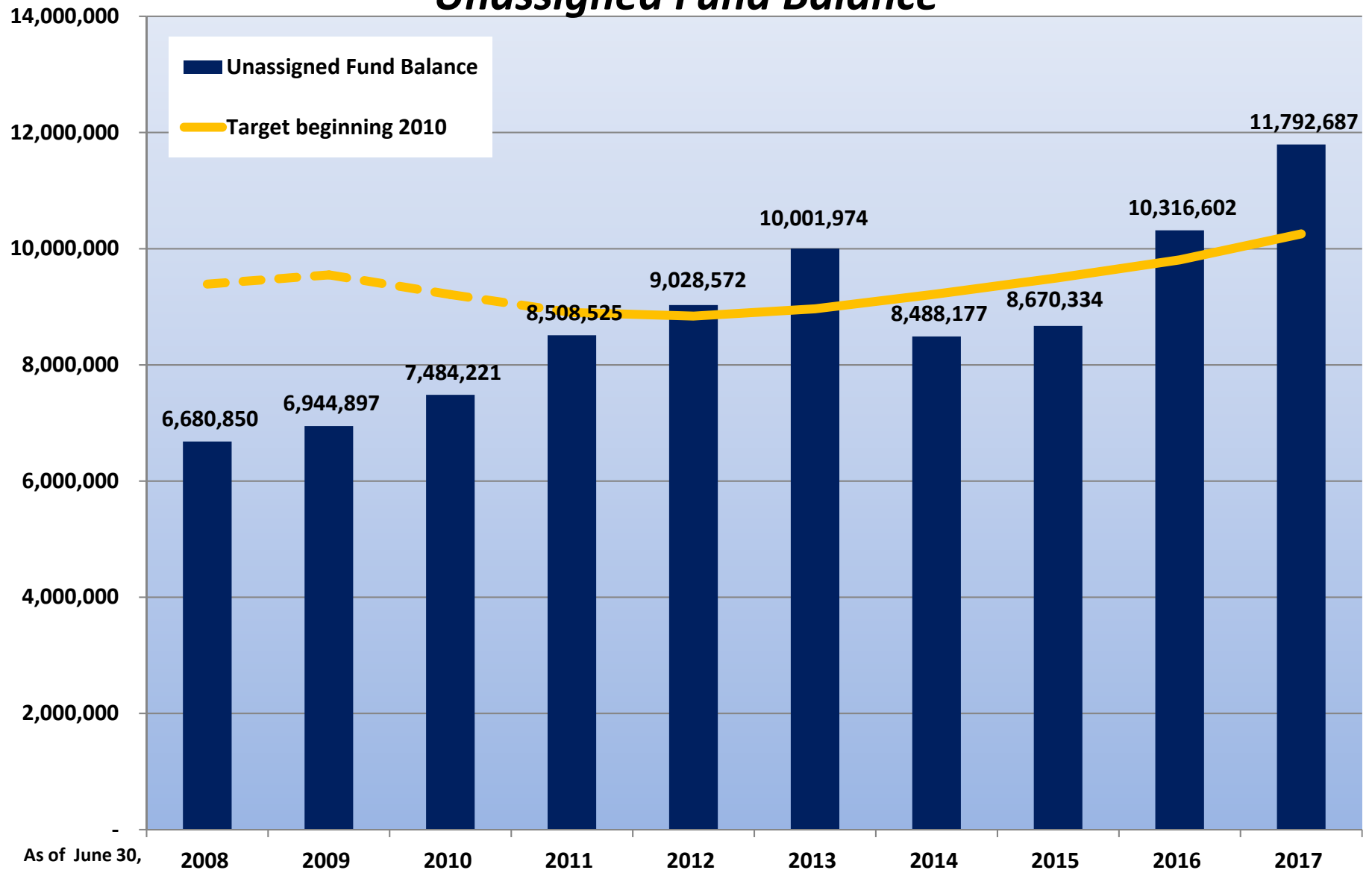
# Town of Brunswick

## *State Revenue Sharing & State Transfers*



# Town of Brunswick

## *Unassigned Fund Balance*



Municipal Fund Balance (Supplemental)	Amount
Municipal	
Facilities Reserve	\$300,000
Kimberly Circle Reconstruction	165,000
Wide Area Network	130,500
Quiet Zones	100,000
Paving Moody & Merryman	180,000
School	
BHS Crooker Theater A/C	300,000
Advance for School Buses (2)	<u>176,000</u>
Total	\$1,351,500

# Additional Needs

- ▶ Road Resurfacing – \$500K (2.5 miles at \$200K/mile)
- ▶ Road Reconstruction – \$250–500K project/year
- ▶ Sidewalk Resurfacing – \$90K (1 mile at \$17.5/lf)
- ▶ Sidewalk Reconstruction – \$75K (\$25 sf – \$70 sf)
- ▶ Facilities Reserve – \$200–250K/year
- ▶ Firefighter/Paramedics – \$280K (4 addt'l at \$70K)
- ▶ Police Officers – \$340K (4 addt'l at \$85K)
- ▶ Vehicle Replacement Reserve – \$100K/year
- ▶ 1 P&R Maintenance, 2 Seasonal Rangers – \$83K

## Town Road Paving History 2006 - 2017

By: JAF, Brunswick Public Works Dept

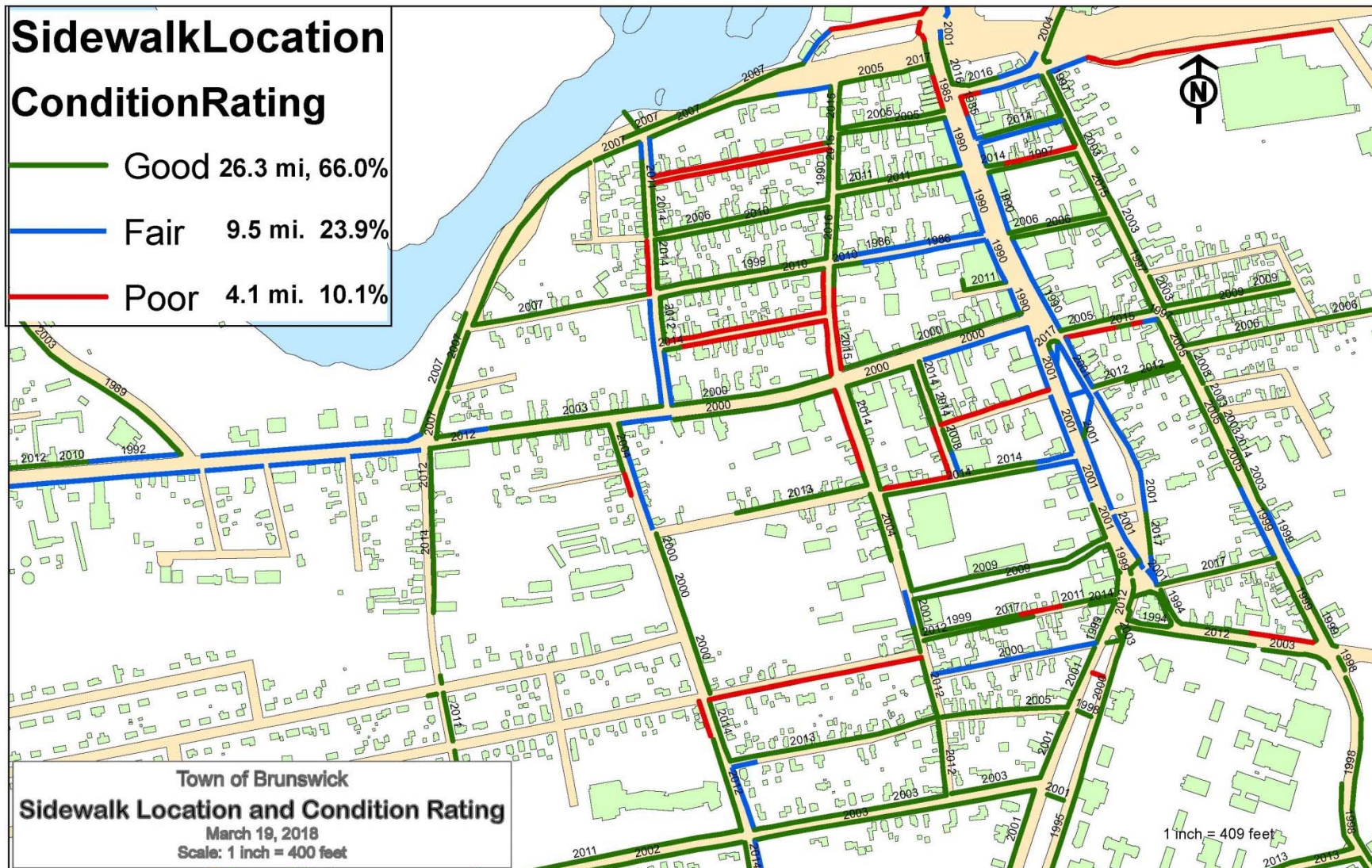
Print Date: February 22, 2018

<i>Year</i>	<i>Resurfacing Length Paved</i>	<i>CIP Length Reconstructed</i>	<i>Total Length Paved</i>	<i>Recommended Total Length Paved and Reconstructed</i>	<i>Annual Deficient or Surplus Amount</i>
2006	5.92 mi.	1.23 mi.	7.16 mi.	11.00 mi.	-3.84 mi.
2007	4.99 mi.	0.66 mi.	5.65 mi.	11.00 mi.	-5.35 mi.
2008	2.66 mi.	0.00 mi.	2.66 mi.	11.00 mi.	-8.34 mi.
2009	3.54 mi.	0.42 mi.	3.96 mi.	11.00 mi.	-7.04 mi.
2010	4.56 mi.	3.07 mi.	7.63 mi.	11.00 mi.	-3.37 mi.
2011	4.43 mi.	0.73 mi.	5.17 mi.	11.00 mi.	-5.83 mi.
2012	4.33 mi.	0.17 mi.	4.50 mi.	11.00 mi.	-6.50 mi.
2013	2.90 mi.	0.69 mi.	3.59 mi.	11.00 mi.	-7.41 mi.
2014	3.03 mi.	0.13 mi.	3.15 mi.	11.00 mi.	-7.85 mi.
2015	4.18 mi.	0.67 mi.	4.86 mi.	11.00 mi.	-6.14 mi.
2016	3.75 mi.	0.70 mi.	4.45 mi.	11.00 mi.	-6.55 mi.
2017	5.13 mi.	0.26 mi.	5.39 mi.	11.00 mi.	-5.61 mi.
12 Year Total	49.43 mi.	8.74 mi.	58.17 mi.	132.00 mi.	-73.83 mi.
Annual Average	4.12 mi.	0.73 mi.	4.85 mi.	11.00 mi.	-6.15 mi.

1. The 2014 Study recommended enough road resurfacing annually to keep existing roads in fair to good condition. **38,500 feet of road per year = 7.3 miles/year (2.5 miles more than avg)**
2. In 2014 we had 97,060 feet of road in poor condition. To rehabilitate all roads in poor condition within five years, need to reconstruct **19,412 feet per year = 3.7 miles/year.**

**Total = 11 miles of road should be paved and reconstructed per year**

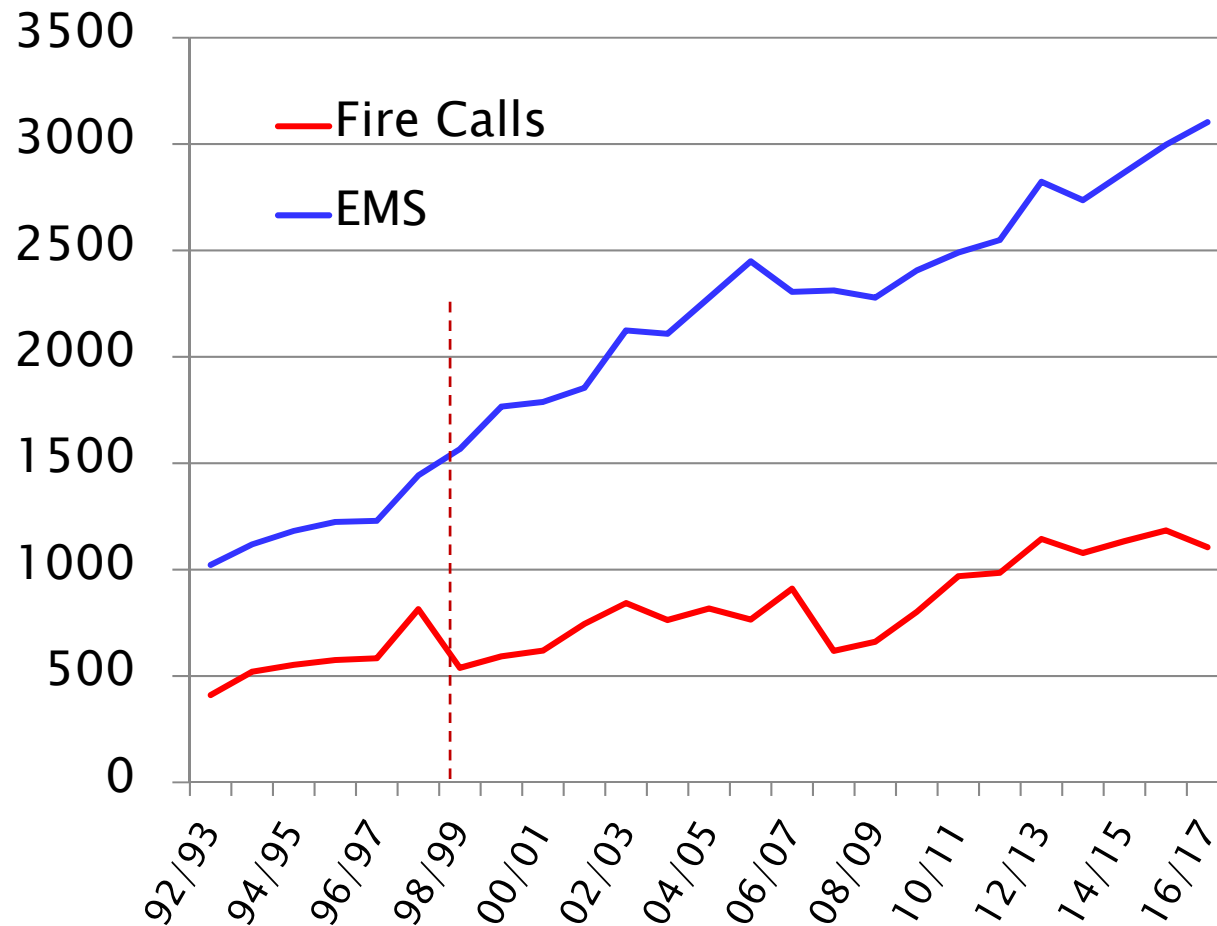
# Brunswick Sidewalks



# Fire Department

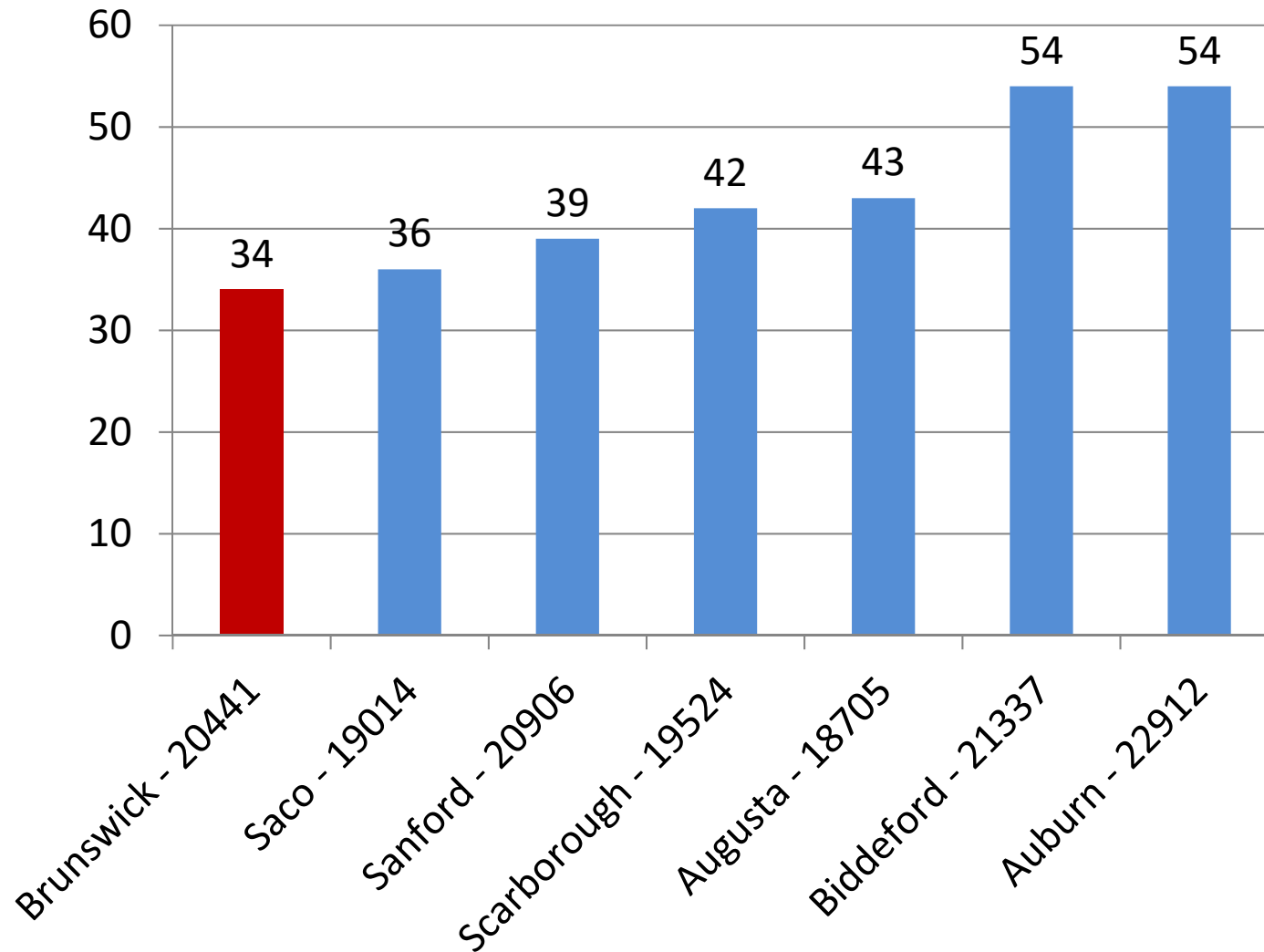
1990 thru 1998 – 7 on a shift

Aug 1999 went to 8 on a shift



# Police Department

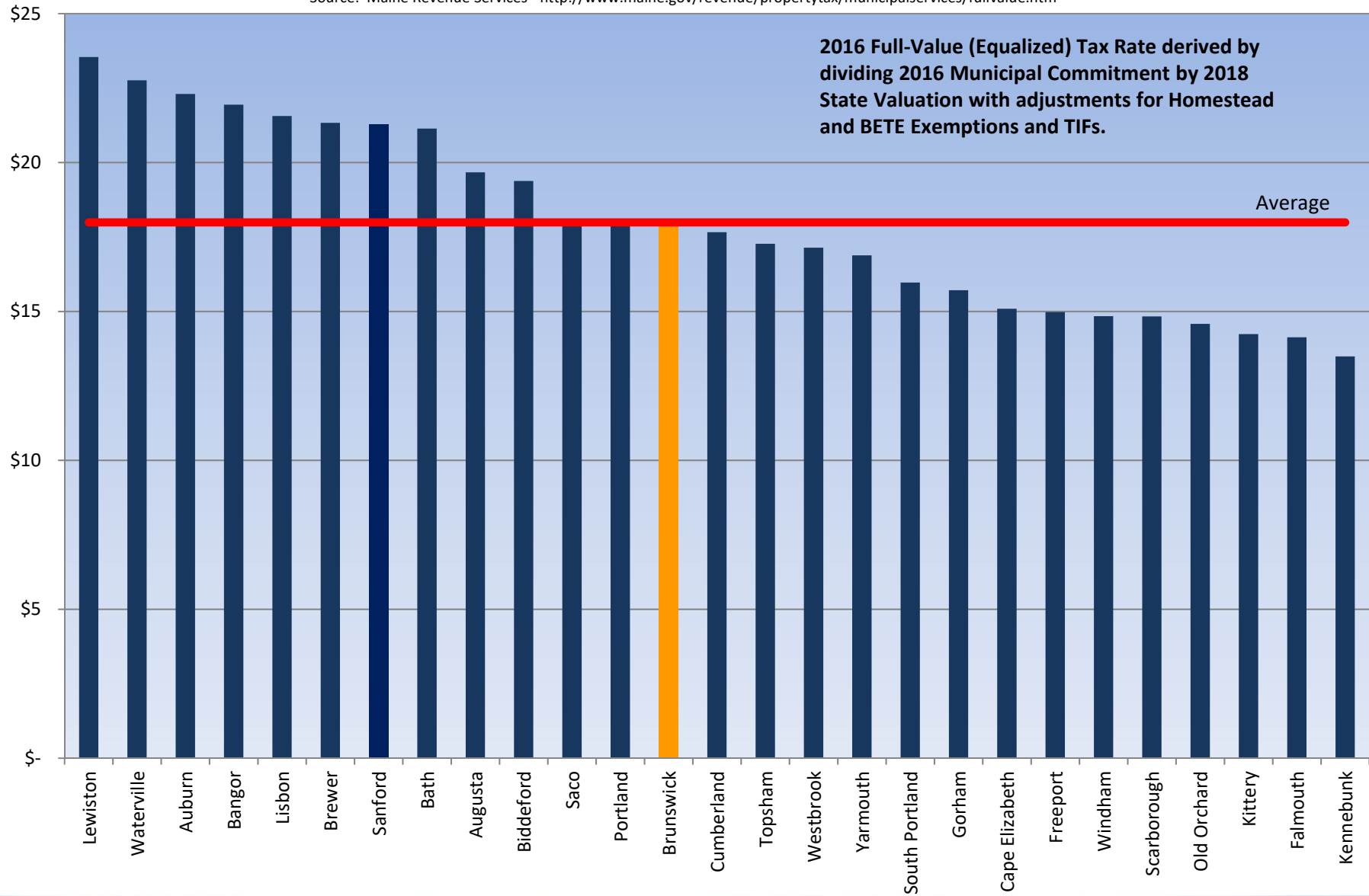
Fulltime Officers –  
Comparison of Brunswick  
w/ Similar Municipalities



# Maine Revenue Services

## Estimated 2016 Full-Value Tax Rates

Source: Maine Revenue Services - <http://www.maine.gov/revenue/propertytax/municipalservices/fullvalue.htm>



# Budget Takeaways

- ▶ Council Target Tax Increase
- ▶ Maintain Current Services
  - Non-Discretionary Items
  - Salaries and Benefits
- ▶ Appropriate Use of Fund Balance
- ▶ Unmet Needs



END

