



## **MRRA Board of Trustees Meeting Agenda – REVISED 10-24-2025**

**October 29, 2025, at 5:00pm**

Hybrid / Zoom  
Town of Brunswick – (Town Chambers)  
85 Union St, Brunswick, ME 04011

<https://us02web.zoom.us/j/89913770614?pwd=yxZBO1baCuoFDfVm7KCDODdMmb3489z.1>

<b><u>Agenda Item</u></b>	<b><u>Requested Action</u></b>
1. Call to Order	
2. Welcome and Introductions	
3. Root Cause Analysis Presentation – Jack Poole, Poole Associates	
4. Approval of Board Meeting Minutes of August 27, 2025.	<b>Approval</b>
Approval of Special Board Meeting Minutes of September 24, 2025.	<b>Approval</b>
5. Committee Reports	
• Executive Committee	
○ Meeting Minutes October 3, 2025	
• Finance Committee	
○ Meeting Minutes of September 17, 2025	
○ Meeting Minutes of October 15, 2025	
6. Approval of the FY 2025 Audited Financial Statements (RKO – Marcus Pratt and Timothy Gill)	<b>Approval</b>
7. Consideration of acceptance of the FY 2026 Capital Improvement Plan as accepted by the Finance Committee at the September 17, 2025, meeting.	<b>Approval</b>
8. Authorization for the Executive Director, Chair and Treasurer to Sign Power Purchase Agreements.	<b>Approval</b>

9. Consideration to authorize the Executive Director to contract Crooker Construction for snow removal services for the 2025–2026 winter season. **Approval**
10. Executive Director’s Report
11. Consideration of acceptance of the Indemnification & Surety Bond Resolution for Efficiency Maine. **Approval**
12. Consideration of acceptance to create the Deputy Director position who will report directly to Daniel B. Stevenson, Executive Director. **Approval**
13. Consideration of acceptance of the slate of recommended officers and members of the Executive Committee moving forward. **Approval**
14. Consideration of acceptance of the MissionSquare Retirement Governmental Money Purchase Plan Adoption Agreement. **Approval**
15. Other Business
16. Public Comment
17. Executive Session – Legal Rights and Duties (1 MRSA Sec. 405(6)(E))

<https://us02web.zoom.us/j/81081561375?pwd=Vz4bzolCuBb3ZO4mm9FEGasMp2qh1Q.1>

Meeting ID: 810 8156 1375  
Passcode: 709715

18. Adjourn

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for upcoming meetings and updates, or call us at 207-798-6512