

Town of Brunswick, Maine

**Agenda
January 5, 2026
6:30 P.M.
Council Chambers
Town Hall
85 Union Street**

1. Agenda For Organizational Meeting

Documents:

[JANUARY 5 2026 AGENDA.PDF](#)

2. Council Representatives 2025

Documents:

[COUNCIL REPS 2025.PDF](#)

3. Consent Agenda 1.5.26

Documents:

[ULP-25-17 - CMP - MERE POINT RD.PDF](#)

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January 5, 2026
6:30 P.M.
Council Chambers
Town Hall
85 Union Street

The public can view the meeting in the following ways:

- In-Person: Town Hall, 85 Union Street
- Television: TV3 (Channel 3 on Comcast)
- Live Stream: <http://tv3hd.brunswickme.org/CablecastPublicSite/watch/1?channel=1>
- ZOOM: <https://us02web.zoom.us/j/82522316920?pwd=oy1YheX3A7vOjsl3gOysoWXyKisMix.1>

Conflict of Interest Policy

Councilors shall declare potential conflicts at the start of the meeting or prior to any item.

All Votes to be Taken Via Roll Call

Swearing in of new School Board and Town Council members

Roll Call of Members/Acknowledgement Notice

Pledge of Allegiance

1. Elections and Appointments

- a. Election of Council Chair.
- b. Election of Council Vice Chair.
- c. The Town Council will appoint the Town Attorney.
- d. The Town Council will appoint Council Representatives to Town Boards and Committees.

ACTION

2. The Town Council will set the dates for the 2026 Regular Council Meetings and will take any appropriate action. (Town Clerk)

ACTION

CONSENT AGENDA

- a) Utility Permit for CMP near 646 Mere Point Road

**INDIVIDUALS NEEDING AUXILIARY AIDS FOR EFFECTIVE
COMMUNICATION SHOULD CONTACT
THE TOWN MANAGER'S OFFICE AT 725-6659 (TDD 725-5521)**

To email Town Council: towncouncil@brunswickme.gov

*A complete packet of materials is available at
<https://www.brunswickme.gov/agendacenter>

January 5, 2026
Notes and Suggested Motions

1. This item is for the election of Council leadership and appointments to committees. There will be nominations and votes for the Chair and Vice Chair for 2026. The Council will also appoint the Town Attorney. The Chair will make appointments of Council members to represent various boards and subcommittees. A list of 2025 Council appointments is attached.
2. The Council will adopt the 2026 meeting schedule based on the input of the Council and legal holidays. The proposed schedule is attached to the packet.

Suggested Motion:

Motion to adopt the 2026 Council Meeting schedule as attached to the official record.

CONSENT AGENDA

- a) **Utility Permit for CMP near 646 Mere Point Road:** A copy of a memo from the Engineering and the permit are attached to the packet.

Suggested Motion:

Motion to approve the Consent Agenda

Suggested Motion:

Motion to adjourn the meeting.

Regular Council Meeting Schedule for 2026

January	
	Tuesday, January 20 th (Martin Luther King Day on 21 th)
February	
	Monday, February 2 nd
	Tuesday, February 17 th (Presidents' Day on 16 th)
March	
	Monday, March 2 nd
	Monday, March 16 th
April	
	Monday, April 6 th
	Tuesday, April 21 nd (Patriot's Day on 20 st)
May	
	Monday, May 4 th
	Monday, May 18 th
June	
	Monday, June 1 st
	Monday, June 15 th
July	
	Monday, July 6 th
	Monday, July 20 th
August	
	Monday, August 3 rd
	Monday, August 17 th
September	
	Tuesday, September 8 th (Labor Day on 7 th)
	Monday, September 21 st
October	
	Monday, October 5 th
	Monday, October 19 th
November	
	Monday, November 2 nd
	Monday, November 16 th
December	
	Monday, December 7 th
	Monday, December 21 st

Back-up Item 1

Brunswick Town Council - Subcommittees Representatives to Boards

Brunswick Town Council

W. David	Watson	#1	12/31/2025
James	Ecker	#2	12/31/2025
Kimberly	Anderson	#3	12/31/2027
Sande	Updegraph	Chair	#4 12/31/2027
Jennifer	Hicks	#5	12/31/2026
Nathaniel	Shed	#6	12/31/2025
Steven	Weems	#7	12/31/2026
Nathan	MacDonald	A/L	12/31/2026
Katherine	Wilson	A/L	12/31/2027

Appointments Subcommittee

Kimberly	Anderson	Council Rep.	12/31/2025
James	Ecker	Council Rep.	12/31/2025
Nathan	MacDonald	Council Rep.	12/31/2025

Bicycle & Pedestrian Adv. Comm.

Katherine	Wilson	Council Rep.	12/31/2025
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Brunswick Development Corporation

Sande	Updegraph	Council Rep.	12/31/2025
Steven	Weems	Council Rep.	12/31/2025

Cable Television Committee

W. David	Watson	Council Rep.	12/31/2025
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Capt. Fitzgerald & Former ME Gravel Com

Nathaniel	Shed	Council Rep.	12/31/2025
W. David	Watson	Council Rep.	12/31/2025

Citizens Initiative Clarity Board

Vacancy	Council Rep-Filled as needed	12/31/2025
Vacancy	Council Rep-Filled as needed	12/31/2025

Comprehensive Plan Committee

Sande	Updegraph	Council Rep.	12/31/2025
Steven	Weems	Council Rep.	12/31/2025

Finance Committee

James	Ecker	Council Rep.	12/31/2025
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Nathaniel	Shed	Council Rep./Chair	12/31/2025
Steven	Weems	Council Rep./Vice Chair	12/31/2025
Growstown School Committee			
Kimberly	Anderson	Council Rep.	12/31/2025
Housing Committee			
Nathan	MacDonald	Council Rep.	12/31/2025
Steven	Weems	Council Rep.	12/31/2025
LC4/MARC			
Jennifer	Hicks	Council Rep.	12/31/2025
W. David	Watson	Council Rep.	12/31/2025
Maquoit Bay Water Quality Committee			
Jennifer	Hicks	Council Rep./Chair	12/31/2025
Katherine	Wilson	Council Rep.	12/31/2025
Mare Brook Watershed Steering Committee			
Steven	Weems	Council Rep.	12/31/2025
MRRA TIF District Committee			
Jennifer	Hicks	Council Rep.	12/31/2025
Sande	Updegraph	Council Rep.	12/31/2025
W. David	Watson	Council Rep.	12/31/2025
Rivers & Coastal Waters Commission			
Sande	Updegraph	Council Rep.	12/31/2025
Katherine	Wilson	Council Rep.	12/31/2025
Shellfish Committee			
James	Ecker	Council Rep.	12/31/2025
Social Services Funding Committee			
Kimberly	Anderson	Council Rep.	12/31/2025
Jennifer	Hicks	Council Rep.	12/31/2025
Nathan	MacDonald	Council Rep.	12/31/2025
Sustainability Committee			
James	Ecker	Council Rep.	12/31/2025
Town Commons Committee			
Nathaniel	Shed	Council Rep.	12/31/2025
Tree Committee			

Jennifer Hicks Council Rep.

12/31/2025

Trust Fund Advisory Committee

Sande Updegraph Council Rep.

12/31/2025

Back-up Consent Agenda

Town of Brunswick, Maine

OFFICE OF THE TOWN ENGINEER

MEMORANDUM

TO: Julia Henze, Town Manager

FROM: Laura Smith, Project Engineer

DATE: December 15, 2025

SUBJECT: Utility Location Permit Application, Permit #ULP-25-17
Central Maine Power
Utility Pole Installation – Mere Point Rd

Attached, for presentation to the Town Council is an application for a Utility Location Permit received from Central Maine Power.

Central Maine Power seeks authorization to install one (1) new utility pole on Mere Point Rd. The pole is proposed to be placed on the shoulder of the road near 646 Mere Point Rd. Please see the attached permit application for location details.

Brunswick Engineering Department has no objection to the utility pole as proposed, providing it is approved subject to the following conditions:

1. The final location governed by the utility location permit is subject to adjustment, as determined necessary by the Town Engineer, to provide adequate clearance from any underground facilities located by field verification by each utility.
2. All work is subject to compliance with the Town's Street Opening and road restoration requirements.

Auto Fill Form for:
4501 - 4502 - 4503

Notification:	<input type="text" value="10301230145"/>	<input checked="" type="checkbox"/> Not Published <input type="checkbox"/> Public Notice of this application has beengiven by publishing the text of the same In: <input type="text"/> On: <input type="text"/>
Work Order:	<input type="text" value="801000748448"/>	
Field Planner Name:	<input type="text" value="BEN DISALVATORE"/>	
Field Planner Phone #:	<input type="text" value="2075963270"/>	
Date:	<input type="text" value="Dec 12, 2025"/>	

City / Town	<input type="text" value="BRUNSWICK"/>
To the:	<input type="checkbox"/> City
	<input type="checkbox"/> Town
<input checked="" type="checkbox"/> County of:	<input type="text" value="Cumberland"/> , Maine

CMP applying for:	<input checked="" type="checkbox"/> Overhead <input type="checkbox"/> URD
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1. Starting Point:	<input type="text" value="43.85776, -69.98611 , Pole 82"/>
2. Road (State & CMP):	<input type="text" value="MERE POINT RD"/>
3. Direction:	<input type="text"/>
4. Distance:	<input type="text"/> feet
5. Number of Poles:	<input type="text" value="1 , NEW Pole 82s"/>

TELCO:	<input type="text" value="CCI OF MAINE COMPANY"/>	Refer To Field Planner Web Page for selecting the appropriate Tel Co.: Home Page > Field Planner Resources > Telco Information
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-- If phone company is not listed in drop-down menu, you should be able to freeform it --



CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: BRUNSWICK, Maine

To the: ☐ City
☐ Town
☒ County of: Cumberland, Maine

☒ Central Maine Power hereby applies for permission to:

- ☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.
- ☐ Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

☒ Central Maine Power Company and CCI OF ~~MAINE COMPANY~~ **Northern New England**

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 43.85776, -69.98611, Pole 82
2. Road (State & CMP): MERE POINT RD
3. Direction:
4. Distance:
5. Number of Poles: 1, New Pole 82s

- ☒ Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.
- ☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

- ☐ Public Notice of this application has been given by publishing the text of the same ☒ Not Published

In:

On:

CENTRAL MAINE POWER COMPANY

CCI OF ~~MAINE COMPANY~~ **Northern New England**

By: BEN DISALVATORE

Date: Dec 12, 2025

By: Jessica Theriault 12/12/2025

Jessica Theriault - Right of Way

CENTRAL MAINE POWER COMPANY

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page of

City / Town: BRUNSWICK

Date: Dec 12, 2025

Street: MERE POINT RD

By: BEN DISALVATORE

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: BEN DISALVATORE at Central Maine Power Company tel: 2075963270 . Pole/Pad spans shown are approximate.

[illegible]

LOCATION PERMIT**Northern New England**Upon the Application of Central Maine Power Company and CCI OF ~~MAINE COMPANY~~

dated Dec 12, 2025, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of BRUNSWICK, approximately located as follows:

1. Starting Point:
2. Road (State & CMP):
3. Direction:
4. Distance: feet
5. Number of Poles:

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk

